

**THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY**  
**MINUTES – REGULAR MEETING**  
**JANUARY 26, 2017**  
**5:00 P.M.**

The Board of Education of Covington, Kentucky met in regular session on Thursday, January 26, 2017 at the Instructional Support Center located at 212 Levassor Avenue, Covington, Kentucky.

Ms. Julie Geisen Scheper, Board Chair, called the meeting to order at 5:00 p.m.

**Call To Order**

Roll call showed the following members present: Mr. Jerry Avery, Ms. April Brockhoff, Ms. Glenda Huff, Mr. Wherry and Ms. Julie Geisen Scheper.

**Roll Call**

The Board led the Pledge of Allegiance.

Ms. Geisen Scheper welcomed everyone to the meeting and commented that the Board of Education serves the public and community.

**Welcome**

Ms. Geisen Scheper called for public input. Mr. Russ Horsley and Mrs. Barb Horsley live at 219 Sterrett. They addressed the Board about the construction on the new football field. They did not like trees being cut down and had concerns about the noise levels and wasted energy when lights were left on. Ms. Liz Fossett lives at 223 Sterrett. Ms. Fossett addressed the Board stating that her property had trees that had done some damage to the fencing around the Holmes High School field. She appreciated the District's willingness to cut the trees down saving her problems in the future. Mr. John Schicht lives at 2212 Sterrett. Mr. Schicht agreed with Mr. and Mrs. Horsley regarding the noise levels of events held at the field. Mr. Jay Fossett identified himself as a member of the TEAM Foundation. The foundation raised money for construction of the field and knows the school will work with neighbors to find solutions to any problems. Ms. Geisen Scheper and Mr. Garrison assured neighbors that the District would keep everyone informed of the progress of the field and work through problems neighbors may have.

**Public Input**

Mr. Doug Fruchtenicht, Covington Adult High School, presented Ms. Kearies Simpson her 2016 Holmes High School Diploma. Mr. Clifton William Duncan Washington, was recognized as earning a 2017 Covington High School Diploma.

Mr. Alvin L. Garrison, Superintendent of Schools, presented items of information; Personnel (Order No. 012617-01), Covington Education Association / Superintendent's Report for January 2017 (Order No. 012617-02), 2017 Comprehensive District Improvement Plan and 2017 Comprehensive School Improvement Plans (Order No. 012617-03)

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and Board of Education Meeting Room Renovations (Order No. 012617-04).

Ms. Mary Wheatley, Covington Education Association, updated the Board on communication between the Superintendent and the Covington Education Association.

Ms. Charlene Ball, Assistant Superintendent of Learning Support, presented information on the 2017 Comprehensive District Improvement Plans and the 2017 Comprehensive School Improvement Plans. The goals and activities of the 2017 plans are centered around each individual schools' needs.

Mr. Garrison reported on the energy saving renovations to the Board of Education meeting room. The estimate for project completion is April, 2017.

Ms. Burtschy introduced the informational item on School Activity Fund Balances from July 2016 through December 2016. The Kentucky Department of Education recommends that it is a best-practice for board members to be knowledgeable on each schools' activity fund balances.

#### **School Activity Fund Balances**

1. Ms. Huff moved that the Covington Board of Education approves the School Activity Fund Balance Report. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed.
2. Ms. Huff moved that the Covington Board of Education approves a Taxable Master Lease Agreement with Apple, Inc. and a Tax Exempt Master Lease Agreement With Apple, Inc. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. Ms. Brockhoff was present but not voting. The motion passed.

#### **Taxable and Tax Exempt Master Lease Agreement With Apple, Inc.**

Ms. Burtschy gave the Treasurer's Report.

3. Ms. Huff moved that the Covington Board of Education approves the Monthly Financial Report – January 2017. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Brockhoff, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed.
4. Ms. Huff moved that the Covington Board of Education approves the Warrant Expenditure Report. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Brockhoff, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed.

#### **Monthly Financial Report January 2017**

#### **Warrant Expenditure Report**

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Ms. Burtschy presented the Draft Budget for FY 2017-2018. She discussed expenditure highlights and concerns regarding general fund which include SEEK formula adjustments, mandated raises, retirement fund contributions, utilities and other budget factors. The draft budget is basically a rollover of last year's budget with a few adjustments. She cautioned that it was really too early to make any drastic decisions on next years' budget. The Budget committee will meet regularly for discussion and review of funds.

**Draft Budget for FY  
2017-2018**

5. Ms. Huff moved that the Covington Board of Education approves the Draft Budget for FY 2017-2018. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed.

Mr. Garrison introduced the consent agenda.

6. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Special Meeting of December 15, 2016. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Minutes  
12/15/16**

7. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Regular Meeting of December 15, 2016. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Minutes  
12/15/16**

8. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Special Meeting of January 9, 2017. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Minutes  
01/09/17**

9. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Regular Meeting of January 12, 2017. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Minutes  
01/12/17**

10. Ms. Huff moved that the Covington Board of Education approves a Leave of Absence Request for Employee #2820. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Leave of Absence**

11. Ms. Huff moved that the Covington Board of Education approves a Leave of Absence Request for Employee #3825. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **Leave of Absence**

Mr. Garrison introduced the items for individual vote.

12. Ms. Huff moved that the Covington Board of Education approves the Nutrition Service Department Procurement Plan. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed. **Nutrition Service Department Procurement Plan**

13. Ms. Brockhoff moved that the Covington Board of Education approves an Adidas Team Agreement for Holmes High School. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Ms. Huff and Ms. Geisen Scheper voted yea. Mr. Avery voted nay. The motion passed. **Adidas Team Agreement**

14. Ms. Huff moved that the Covington Board of Education approves a 3 Year Contract with Teach for America. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **Teach for America Contract**

Mr. Garrison introduced the addendum agenda.

15. Ms. Brockhoff moved that the Covington Board of Education approves a Fundraising Activity for Glenn O. Swing Elementary. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Huff, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed. **Fundraising Activities**

16. Ms. Huff moved that the Covington Board of Education approves an Emergency Certified Full-time English as a Second Language Teacher. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Mr. Wherry and Ms. Geisen Scheper voted yea. The motion passed. **Emergency Certified Full-time Teacher**

Ms. Mary Ann Stewart, School Board Attorney, reported that at the January 12, 2017 meeting the Board authorized the Superintendent to enter into an Agreement with DOJ to implement a district-wide plan for behavioral supports and interventions. This Agreement is the result of a collaborative effort between the District and DOJ to review positive behavior intervention practices that were already being utilized within the District, and to formalize those practices into a more uniform system, so that they are better communicated and implemented in all District schools, and so that students who may have behavioral issues due to **DOJ Agreement**

disabilities may be identified and served with individual behavior plans as early as possible.

Ms. Mary Ann Stewart requested that the Board go into Executive Session.

**Executive Session**

- 17.** Ms. Huff moved that the Covington Board of Education approves going into executive session pursuant to KRS 61.810(1)(c) for discussion on personnel. Mr. Wherry seconded the motion. With a roll call vote, Ms. Huff, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

Pursuant to KRS 61.810(1)(c), by consensus, the Board went into executive session at 7:15 p.m. The Board returned from executive session at 8:45 p.m. All members were present. No action was taken.

The Board agreed by consensus to adjourn at 8:47 p.m.

**Adjournment**

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Board Chair

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Superintendent of Schools