

**THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY**  
**MINUTES – REGULAR MEETING**  
**March 31, 2016**  
**7:00 P.M.**

The Board of Education of Covington, Kentucky met in regular session on Thursday, March 31, 2016 at the Administrative Building located at 25 E. 7<sup>th</sup> Street, Covington, Kentucky.

Ms. Julie Geisen Scheper, Board Chair, called the meeting to order at 7:00 p.m.

**Call To Order**

Roll call showed the following members present: Mr. Jerry Avery, Ms. Joyce Baker, Ms. April Brockhoff and Ms. Julie Geisen Scheper.

**Roll Call**

1. Ms. Brockhoff moved that the Covington Board of Education approve excusing Ms. Glenda Huff from the March 31, 2016 Board meeting. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Excuse Board Member**

Ms. Geisen Scheper welcomed everyone to the meeting and commented that the Board of Education serves the public and community.

**Welcome**

Ms. Geisen Scheper called for public input. No one opted to address the Board.

**Public Input**

Mr. Alvin L. Garrison, Superintendent of Schools requested that the Board move the addendum agenda items to this point on the agenda. The Board agreed by consensus to move the addendum agenda items.

**Addendum Agenda**

2. Ms. Baker moved that the Covington Board of Education approves the School-Related Student Trip to Louisville, Ky. For the State SkillsUSA Competition. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**School-Related Student Trip**

3. Ms. Baker moved that the Covington Board of Education approves Reconvening the Local Planning Committee to Amend Covington Independent Public Schools' District Facility Plan. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Baker, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

**Reconvene Local Planning Committee to Amend District Facility Plan**

Mr. Garrison explained that the Board approved entering into a Guaranteed Energy Savings Contract with Performance Services on March 10, 2016. The proposed KDE/AIA Agreement is a standard contract.

**Guaranteed Energy Savings Contract with Performance Services**

4. Mr. Avery moved that the Covington Board of Education approves the KDE/AIA Design Build Owner/Contractor Agreement with Performance Services for a districtwide Guaranteed Energy Savings Contract Authorizing Alvin Garrison to execute the proposed agreement subject to KDE approval. Ms. Brockhoff seconded the motion. With a roll call vote, Mr. Avery, Ms. Brockhoff, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.
5. Mr. Avery moved that the Covington Board of Education approves the Guaranteed Energy Saving Contract BG-1 Form. Ms. Brockhoff seconded the motion. With a roll call vote, Mr. Avery, Ms. Brockhoff, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **Guaranteed Energy Savings Contract BG-1 Form**
6. Ms. Baker moved that the Covington Board of Education approves the KDE/AIA Owner Architectural/Engineering Services Agreement With PCA Architecture for the Holmes Campus Renovation and Site Development Project Authorizing Alvin Garrison to execute the proposed agreement subject to KDE approval. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **KDE/AIA Architectural / Engineering Services Agreement With PCA Architecture**
7. Ms. Baker moved that the Covington Board of Education approves the Holmes Campus Renovation and Site Development BG-1 Form. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **Holmes Campus Renovation and Site Development BG-1 Form**
8. Ms. Brockhoff moved that the Covington Board of Education approves Using FY'16 Capital Outlay Funds/Building Funds to be Used for site and Turf Work on the Holmes Campus. Ms. Baker seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **Using FY'16 Capital Outlay Funds / Building Funds**
9. Ms. Brockhoff moved that the Covington Board of Education approves the JEB Early Childhood Education Center – Security Camera Upgrades (BG15-226) BG-4 Form. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **JEBECEC Security Camera Upgrades (BG15-226) BG-4 Form**

Mr. Garrison presented items of information; Personnel Report (Order No. 033116-01) and ThinkLink Results – Fall to Spring Data Comparison (Order No. 033116-02).

**Informational Items**

**Minutes – Regular Meeting, March 31, 2016**

**Page 3 of 5**

Mr. Bill Grein, Director of Data Services, explained that the ThinkLink Assessment program assesses student progress toward meeting state standards for reading/language arts, math and social studies. Teachers see where to focus instruction during the school year to improve student learning.

Ms. Annette Bemmerer, Director of Finance, gave the Treasurer's Report.

10. Ms. Baker moved that the Covington Board of Education approves the February 2016 Monthly Financial Report. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Monthly Financial Report**

11. Ms. Baker moved that the Covington Board of Education approves the Warrant Expenditure Report. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Baker, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

**Warrant Expenditure Report**

Mr. Garrison introduced the consent agenda.

12. Ms. Brockhoff moved that the Covington Board of Education approves the February 25, 2016 Regular Meeting Minutes. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Minutes  
02/25/16**

13. Ms. Brockhoff moved that the Covington Board of Education approves the March 10, 2016 Regular Meeting Minutes. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Minutes  
03/10/16**

14. Ms. Brockhoff moved that the Covington Board of Education approves the Emergency Full-time Teachers. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Emergency Full-time Teacher(s)**

15. Ms. Brockhoff moved that the Covington Board of Education approves a Leave of Absence – Classified Staff Member (Employee #5570) – Transportation. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Leave of Absence**

**16.** Ms. Brockhoff moved that the Covington Board of Education approves awarding the Custodial Supplies bid to Pyramid, Greko, Acorn, Hillyard, Central Janitorial Supply and Phillips Supply with a contract period of May 1, 2016 through April 30, 2017. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Custodial Bid Award**

**17.** Ms. Brockhoff moved that the Covington Board of Education approves School-wide FundRaiser(s) for District Schools. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**School-wide Fundraiser(s)**

Mr. Garrison introduced the items for individual vote.

Mr. Garrison reminded the Board, that in November 2015 they approved Section 7 Spending Priorities to include conducting a Professional Learning Communities (PLC) at Work Hybrid Institute for staff. The hybrid institute will be held June 6-7, 2016. Solution Tree will be conducting the institute, provide the training and supplemental materials. The event will be held at the Schiff Conference Center (Cintas Center).

**18.** Ms. Baker moved that the Covington Board of Education approves the Solution Tree Contract for the Professional Learning Communities (PLC) at Work Hybrid Institute. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Solution Tree Contract PLC Institute June 6-7, 2016**

**19.** Ms. Brockhoff moved that the Covington Board of Education approves the Schiff Conference and Banquet Center Contract for the Professional Learning Communities (PLC) at Work Hybrid Institute June 6-7, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Schiff Conference Center Contract for PLC Institute June 6-7, 2016**

Ms. Mary Ann Stewart, School Board Attorney, gave the attorney's report. Ms. Stewart requested that the Board go into executive session.

**Attorney's Report**

**20.** Ms. Brockhoff moved that the Covington Board of Education approves going into executive session pursuant to KRS 61.810(1)(c) for updates on pending litigation. Ms. Baker seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Baker, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

**Executive Session**

**Minutes – Regular Meeting, March 31, 2016**

**Page 5 of 5**

Pursuant to KRS 61.810(1)(c), by consensus, the Board went into executive session at 7:45 p.m.

21. Ms. Baker moved that the Covington Board of Education come out of executive session. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

By consensus, the Board returned from executive session at 8:20 p.m. All members were present. No action was taken.

The Board agreed by consensus to adjourn at 8:20 p.m.

**Adjournment**

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Board Chair

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Superintendent of Schools