

THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY
MINUTES – REGULAR MEETING
May 11, 2017
6:00 P.M.

The Board of Education of Covington, Kentucky met in regular session on Thursday, May 11, 2017 at JEB Early Childhood Education Center located at 1124 Scott Boulevard, Covington, Kentucky.

Ms. Julie Geisen Scheper, Board Chair, called the meeting to order at 6:00 p.m.

Call To Order

Roll call showed the following members present: Mr. Jerry Avery, Ms. Brockhoff, Mr. Tom Wherry and Ms. Julie Geisen Scheper.

Roll Call

1. Ms. Brockhoff moved that the Covington Board of Education approves excusing Ms. Glenda Huff from the May 11, 2017 meeting. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

Excuse Board Member

A JEB Early Childhood Education Center student led the community in the Pledge of Allegiance.

Ms. Geisen Scheper welcomed everyone to the meeting and commented that the Board of Education serves the public and community.

Welcome

Ms. Geisen Scheper called for public input. No one opted to address the Board.

Public Input

Mr. Wherry presented Ms. Karen Horton, Teacher, JEB Early Childhood Education Center, the Certified Employee of the Month Award for May.

Recognition

Mr. Avery presented Ms. Marie Dysert, Instructional Assistant, JEB Early Childhood Education Center, the Certified Employee of the Month Award for May.

Ms. Elizabeth Miller, Principal at JEB Early Childhood Education Center, announced the JEBECEC students with perfect attendance. The students received a certificate.

Mr. Alvin Garrison, Superintendent of Schools, presented the item of information; JEB Early Childhood Education Center Annual Update (Order No. 051117-01), Membership Attendance Report 2016-2017 School Year (Eighth Month) (Order No. 051117-02), Math Achievement and Read to Achieve Grant Recipients (Order No. 051117-03), Procedure Review – 09.121 AP. 21 Early Entrance Into Kindergarten (Order No. 051117-04) and 2018 Tentative Budget (Order No. 051117-05).

Informational Items

Ms. Elizabeth Miller, Principal of JEB Early Childhood Education Center, reviewed the school's annual report. JEBECEC has a 5-star rating in Kentucky. Quality indicators are: low child-to-teacher ratios; program curriculum; staff training regulation compliance and personnel policies; family involvement activities and a preschool program review (ECERS-R). Ten preschool teachers, two speech therapists a preschool literacy coach

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and a preschool principal make-up the professional learning community. Instructional strategies are discussed, progress monitoring and kindergarten readiness strategies. Preschool Kindergarten collaborative meetings were held in October 2016 and February 2017 to discuss curriculum, assessments and transitions from First Steps to preschool to kindergarten.

Ms. Suzanne Thompson, Director of Elementary Education, introduced the Math Achievement and Read to Achieve Grant Recipients. Sixth District Elementary and Ninth District Elementary received a Mathematics Achievement Fund grant. This grant will provide funds for four years (\$50,000 each year) to support teacher training and intervention services to address the needs of primary students who are struggling with meeting grade level or benchmark expectations for mathematics. Sixth District, John G. Carlisle and Latonia Elementary received the Read to Achieve Grant (RTA). The grant provides schools with funds to implement a reading intervention program to support primary grade children in developing grade-level reading skills.

Dr. Janice Wilkerson, Assistant Superintendent of Student Support Services, presented a review of procedure 09.121 AP.21 Early Entrance Into Kindergarten. As required in KRS 158.031 and our current Board policy, children must turn five on or before August 1 in order to enroll in kindergarten beginning with school year 2017-2018. A new procedure was developed by a group of district and early childhood staff members.

Ms. Annette Burtschy, Director of Finance, presented the 2018 Tentative Budget. The Tentative Budget Cycle is required by KRS 160.470. The Tentative Budget must be approved by the local district and submitted to the Kentucky Department of Education by May 30 of each year. The total budget for 2017-2018 is \$51 million. General Fund budget is \$37 million with a 2% contingency. Fund 2 is \$8 million. Fund 51 Nutrition Services is \$3.6 million. Fund 52 Chapman Daycare is \$343,000. The budget committee has met on several occasions to create the tentative budget.

Mr. Garrison introduced the consent agenda.

2. Ms. Brockhoff moved that the Covington Board of Education approves the Spring Surplus Bid. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.
3. Ms. Brockhoff moved that the Covington Board of Education approves a School-wide Fundraiser for Glenn O. Swing Elementary and Latonia Elementary. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

Spring Surplus Bid

**School-Wide
Fundraiser(s)**

Mr. Garrison introduced the individual approval agenda items.

The Statements of Work outline the cost estimates for the work AdvancEd is proposing to do in collaboration with Covington

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Independent Public Schools to address the Improvement Priorities from the AdvancEd accreditation renewal. The AdvancEd training includes: Board of Education and School-based Decision Making Councils 2-hour work session; Board of Education work session; Curriculum Development and District Leadership Retreat. The total estimated cost is \$20,450.

4. Mr. Wherry moved that the Covington Board of Education approves the AdvancEd Statement of Work for a 2-hour Work Session for CIPS Board of Education and School-based Decision Making Councils. Mr. Avery seconded the motion. With a roll call vote, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. Ms. Brockhoff voted nay. The motion passed. **AdvancEd 2-Hr Session
BOE / SBDM Councils
Statement of Work**
5. Mr. Wherry moved that the Covington Board of Education approves the AdvancEd Statement of Work for a 2-hour Work Session for CIPS Board of Education Regarding External Review Improvement Priorities. Mr. Avery seconded the motion. With a roll call vote, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **AdvancEd 2-Hr Session
BOE External Review
Improvement Priorities
Statement of Work**
6. Ms. Brockhoff moved that the Covington Board of Education approves the AdvancEd Statement of Work for a 3-hour Curriculum Development With All K-12 Core Teachers. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **AdvancEd 3-Hr Session
Curriculum
Development K-12 Core
Teachers
Statement of Work**
7. Ms. Brockhoff moved that the Covington Board of Education approves the AdvancEd Statement of Work for 2-Day District Leadership Retreat. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **AdvancEd 2-Day
Session District
Leadership Retreat
Statement of Work**
8. Ms. Brockhoff moved that the Covington Board of Education approves the 2017-2018 Carnegie Arts and Education Center Contract Renewal. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **2017-2018 Carnegie
Arts and Education
Center Contract**
9. Ms. Brockhoff moved that the Covington Board of Education approves a Contract for Student and Athletic Insurance Bid with Roberts Insurance, Richmond, Kentucky, Contract Period 7/1/17 through 6/30/18. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **Student and Athletic
Insurance Bid**
10. Ms. Brockhoff moved that the Covington Board of Education approves the Property / Liability and Worker's Compensation Insurance to Crawford Insurance, Bellevue, Kentucky, Contract Period 7/1/17 through 6/30/18. Mr. Wherry seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Wherry, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **Property / Liability and
Worker's
Compensation
Insurance**

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11. Mr. Wherry moved that the Covington Board of Education approves the Awarding the Auditing Services for Fiscal Year 2017 to Barnes Dennig. Mr. Avery seconded the motion. With a roll call vote, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

FY 2017 Auditing Services

12. Mr. Wherry moved that the Covington Board of Education approves the CIPS 2017-2018 Salary Schedule. Mr. Avery seconded the motion. With a roll call vote, Mr. Wherry, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

2017-2018 Salary Schedule

Ms. Mary Ann Stewart, School Board Attorney, gave the Attorney's Report.

Attorney's Report

The Board agreed by consensus to adjourn at 7:50 p.m.

Adjournment

Board Chair

Superintendent of Schools