

**THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY**  
**MINUTES – REGULAR MEETING**  
**June 23, 2016**  
**7:00 P.M.**

The Board of Education of Covington, Kentucky met in regular session on Thursday, June 23, 2016 at the Administration Building located at 25 E. 7<sup>th</sup> Street, Covington, Kentucky.

Ms. Julie Geisen Scheper, Board Chair, called the meeting to order at 7:00 p.m. **Call To Order**

Roll call showed the following members present: Mr. Jerry Avery, Ms. Joyce Baker, Ms. April Brockhoff, Ms. Glenda Huff and Ms. Julie Geisen Scheper. **Roll Call**

Ms. Geisen Scheper led the Pledge of Allegiance.

Ms. Geisen Scheper welcomed everyone to the meeting and commented that the Board of Education serves the public and community. **Welcome**

Ms. Geisen Scheper called for public input. No one opted to address the Board. **Public Input**

Mr. Alvin L. Garrison, Superintendent of Schools requested that the Board move the addendum agenda items to this point on the agenda. The Board agreed by consensus to move the addendum agenda items. **Recognition**

1. Ms. Huff moved that the Covington Board of Education approves Alvin Garrison's attendance at the Model Schools Conference. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **Model Schools Conference**

In February 2016 the Board voted to enter into a Payment in Lieu of Taxes (PILOT) Agreement for the Duveneck Square Project. The Duveneck Square Project developer reports that it has run into unexpected infrastructure costs making it necessary to extend the bond payment period from twenty years to thirty years. The developer proposes that the PILOT payment period be extended an additional ten years, for a total period of thirty years, with the PILOT payments still being subject to the escalating 5% adjustment of the PILOT every 5 years. The Covington City Commission and the Kenton County Fiscal Court have each approved the amendment; but the developer still requires the School Board's approval of the amendment so that the development may move forward.

2. Ms. Huff moved that the Covington Board of Education approves the amendment of the agreement with the developer for the Duveneck Square Project to revise the Pilot Payment Schedule as it relates to payments to the School District, from a twenty year PILOT period to thirty years, subject to 5% upward adjustment every five years as proposed by the developer and to authorize the Superintendent to execute any and all documents necessary to carry out this amendment of the agreement. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery and Ms. Baker voted yea. Ms. **Duveneck Square Project PILOT Amendment**

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Scheper abstained. The motion passed.

Mr. Alvin L. Garrison, Superintendent of Schools, presented items of information; Personnel (Order No. 062316-01), Membership Attendance Report 2015-2016 School Year (Ninth and Tenth Month) and Membership Attendance 2015-2016 year-to-Date Report (Order No 062316.03).

#### Informational Items

Ms. Annette Burtschy gave the Treasurer's Report.

3. Ms. Huff moved that the Covington Board of Education approves the Monthly Financial Report – May 2016. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

#### Monthly Financial Report May 2016

4. Ms. Huff moved that the Covington Board of Education approves the Warrant Expenditure Report. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

#### Warrant Expenditure Report

5. Ms. Baker moved that the Covington Board of Education approves the Indirect Cost Rates FY 2016-2017. Ms. Huff seconded the motion. With a roll call vote, Ms. Baker, Ms. Huff, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

#### Indirect Cost Rates FY 2016-2017

6. Ms. Brockhoff moved that the Covington Board of Education approves to Commit Funds of Approximately \$35,000 for site based carry forward (carryover) and Approximately \$5.9 Million to be used to Balance the FY'17 Budget. Ms. Baker seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Baker, Mr. Avery, Ms. Huff and Ms. Geisen Scheper voted yea. The motion passed.

#### Commit FY'16 Funds Per GASB 54 Regulations

7. Ms. Brockhoff moved that the Covington Board of Education approves the Bank Depository with Heritage Bank with a Contract Period of 7/1/16 through 6/30/17 with the Option of Three 1 Year Extensions for Fiscal Years 2019, 2020 and 2021. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker, Ms. Huff and Ms. Geisen Scheper voted yea. The motion passed.

#### FY 2017 Bank Depository

Mr. Garrison then presented the Consent Agenda.

8. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Regular Meeting of May 26, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Baker, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

#### May 26, 2016 Minutes

9. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Special Meeting of June 9, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Baker, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

#### June 9, 2016 Minutes

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10. Ms. Huff moved that the Covington Board of Education approves the Minutes of the Regular Meeting of June 9, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Baker, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**June 9, 2016  
Minutes**

Mr. Garrison introduced the items for individual vote.

11. Ms. Huff moved that the Covington Board of Education approves the 2017 District Assurances. Ms. Baker seconded the motion. With a roll call vote, Ms. Huff, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**2017 Assurances**

12. Ms. Brockhoff moved that the Covington Board of Education approves a Resolution for the Sale of Bonds for District Wide Guaranteed Energy Savings Projects (BG16-186) A RESOLUTION OF THE BOARD OF EDUCATION OF COVINGTON INDEPENDENT DISTRICT; AUTHORIZING AND APPROVING A GUARANTEED ENERGY SAVING CONTRACT WITH PERFORMANCE SERVICES; APPROVING THE PLAN OF FINANCING THE COST OF SAID PROJECT; AUTHORIZING THE EXECUTION OF A CONTRACT, LEASE AND OPTION WITH COVINGTON INDEPENDENT SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS. Ms. Baker seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Baker, Mr. Avery, Ms. Huff and Ms. Geisen Scheper voted yea. The motion passed.

**GESP (BG16-186) Bond  
Sale Resolution**

13. Ms. Huff moved that the Covington Board of Education approves the Insertion of Names of the Holmes High School Class of 2016 into the Official Minutes of the Board. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Holmes High School  
Class of 2016 Insertion of  
Names**

Ms. Mary Ann Stewart, School Board Attorney, gave the attorney's report. Ms. Stewart requested that the Board go into executive session.

**Attorney's Report**

14. Ms. Huff moved that the Covington Board of Education approves going into executive session pursuant to KRS 61.810(1)(c) for updates on pending litigation. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

**Executive Session**

Pursuant to KRS 61.810(1)(c), the Board went into executive session at 7:35 p.m.

By consensus, the Board returned from executive session at 8:20 p.m. All members were present. No action was taken.

The Board agreed by consensus to adjourn at 8:25 p.m.

**Adjournment**

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Board Chair

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Superintendent of Schools