

THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY
MINUTES – REGULAR MEETING
July 28, 2016
7:00 P.M.

The Board of Education of Covington, Kentucky met in regular session on Thursday, July 28, 2016 at the Administration Building located at 25 E. 7th Street, Covington, Kentucky.

Ms. Julie Geisen Scheper, Board Chair, called the meeting to order at 7:00 p.m.

Call To Order

Roll call showed the following members present: Mr. Jerry Avery, Ms. Joyce Baker, Ms. April Brockhoff and Ms. Julie Geisen Scheper.

Roll Call

1. Mr. Avery moved that the Covington Board of Education approve excusing Ms. Glenda Huff from the July 28, 2016 Board meeting. Ms. Baker seconded the motion. With a roll call vote, Mr. Avery, Ms. Baker, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

Excuse Board Member

Ms. Geisen Scheper led the Pledge of Allegiance.

Ms. Geisen Scheper welcomed everyone to the meeting and commented that the Board of Education serves the public and community.

Welcome

Ms. Geisen Scheper called for public input. Mr. Alvin L. Garrison, Superintendent of Schools, introduced Mr. Robert Mains and presented him with a Holmes High School diploma. The Kentucky Department of Veterans Affairs has verified that Mr. Mains is eligible to receive the diploma. The Board thanked Mr. Mains for his service to our country. Next, Mr. Braeon Avery addressed the Board regarding the Community Use of Facilities policy. Mr. Avery wanted to hold a basketball tournament in the high school gym but thinks the fees for using the facility are too high. He stated that he was disappointed because he was a graduate and is trying to raise money for scholarships for future graduates. Ms. Geisen Scheper thanked Mr. Avery for his comments and stated that Board would not make any decisions on this matter tonight but may bring the Community Use of Facilities policy back to the Board for review and revision if necessary. Mr. Avery thanked the Board for their time.

Public Input

Mr. Alvin L. Garrison, Superintendent of Schools, presented items of information; Personnel (Order No. 072816-01), KSBA Legal Policy Amendments – First Reading (Order No 072816.02) and KSBA Recommended Policy Amendments – First Reading (072816-03).

Informational Items

The Board reviewed the KSBA Legal Policy Amendments and the Recommended Policy Amendments. Ms. Geisen Scheper stated that this was a first reading and did not require an approval vote. She asked that district staff do a final review of the amendments.

**KSBA Legal Policy
Amendments / KSBA
Recommended Policy
Amendments – First
Reading**

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Ms. Annette Burtschy gave the Treasurer's Report.

2. Ms. Brockhoff moved that the Covington Board of Education approves the Monthly Financial Report – June 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **Monthly Financial Report June 2016**
3. Ms. Brockhoff moved that the Covington Board of Education approves the Warrant Expenditure Report. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **Warrant Expenditure Report**
4. Ms. Brockhoff moved that the Covington Board of Education approves the Holmes High School-Concrete Work (BG15-221) BG-5 Form. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **HHS Concrete Work BG15-221 BG-5 Form**
5. Ms. Brockhoff moved that the Covington Board of Education approves the JEB Early Childhood Education Center – Security Cameras (BG15-226) BG-5 Form. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **JEBECEC Security Cameras BG15-226 BG-5 Form**

Mr. Garrison then presented the Consent Agenda.

6. Ms. Baker moved that the Covington Board of Education approves the Minutes of the Special Meeting of the Covington Finance Corporation June 23, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **June 23, 2016 Minutes**
7. Ms. Baker moved that the Covington Board of Education approves the Minutes of the Regular Meeting of June 23, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **June 23, 2016 Minutes**
8. Ms. Baker moved that the Covington Board of Education approves the Emergency Full-Time Teacher. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **Emergency Full-time Teacher**

Mr. Garrison introduced the items for individual vote.

9. Ms. Brockhoff moved that the Covington Board of Education approves the 2016-2017 Holmes High School and Holmes Middle School Counselor Salary Amendments. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **2016-2017 HHS and HMS Counselor Salary Amendments**

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10. Ms. Baker moved that the Covington Board of Education approves the 2016-2017 Covington Partners' Contract. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Baker, Ms. Brockhoff, Mr. Avery, and Ms. Geisen Scheper voted yea. The motion passed. **2016-2017 Covington Partners' Contract**
 11. Ms. Brockhoff moved that the Covington Board of Education approves a New Position and Job Description – Community Learning Center Advocate. Ms. Baker seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Baker, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **New Position / Job Description CLC Advocate**
 12. Ms. Brockhoff moved that the Covington Board of Education approves a New Position and Job Description – Community Learning Center After-School Activity Leader. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed. **New Position / Job Description CLC After-School Activity Leader**
- Mr. Garrison introduced the addendum agenda.
- Ms. Stacie Strotman, Executive Director of Covington Partners and Mr. Tom Haggard, Resource Development Coordinator, presented a Covington Partners Update. Covington Partners was founded in 1999 to reduce drug abuse and violence among Covington youth. Covington Partners expanded offerings to include a variety of mentoring, family strengthening and physical/mental health programs. The organization is focused solely on supporting the children of Covington. By supporting the whole child through wrap-around services, each child in Covington schools has access to the support needed to be successful in school and in life.
13. Ms. Baker moved that the Covington Board of Education approves Shane Stephens as an Emergency Certified Full-time Teacher. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **Emergency Certified Full-Time Teacher**
 14. Ms. Baker moved that the Covington Board of Education approves the Amended Contract with the Kenton County Sheriff's Office for School Resource Officers for the 2016-2017 School Year. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Baker, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed. **2016-2017 Kenton County Sheriff's Office SRO Contract**
- Mr. Eric Neff, Director of Personnel and Mr. Ralph Cooper, PCA Architecture, explained that the Kentucky Department of Education requires a final review of construction documents before districts are given the approval to proceed with bidding.
15. Ms. Baker moved that the Covington Board of Education approves the BG16-185 Holmes High School / Holmes Middle School Renovation and Campus Site Development Phase I BG-2 Form Outline Specifications Energy Design Criteria and BG-3 Form Statement of Probably Cost and the Construction Documents and Project Manual. Mr. Avery seconded the motion. With a roll call vote, Ms. Baker, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed. **BG16-185 HHS/HMS Campus Site Development BG-2 and BG-3 Form**

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Ms. Michelle Bertke, Director of Exceptional Children and English Learners, explained that CIPS is estimated to identify 356 English Learners (EL) for the 2016-2017 school year. Additional Staff is needed for our growing Hispanic community.

16. Mr. Avery moved that the Covington Board of Education approves Creating Two New English Learners (EL) Positions – Districtwide Family Advocate Interpreter/Translator and Teacher ELL. Ms. Brockhoff seconded the motion. With a roll call vote, Mr. Avery, Ms. Brockhoff, Ms. Baker and Ms. Geisen Scheper voted yea. The motion passed.

Create Two English Learners (EL) Positions

Ms. Mary Ann Stewart, School Board Attorney, gave the attorney's report. Ms. Stewart requested that the Board go into executive session.

Attorney's Report

17. Ms. Baker moved that the Covington Board of Education approves going into executive session pursuant to KRS 61.810(1)(f). Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Baker, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

Executive Session

Pursuant to KRS 61.810(1)(f), the Board went into executive session at 8:25 p.m.

By consensus, the Board returned from executive session at 9:40 p.m. All members were present. No action was taken.

The Board agreed by consensus to adjourn at 9:40 p.m.

Adjournment

Board Chair

Superintendent of Schools