

THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY
MINUTES – REGULAR MEETING
November 19, 2015
6:00 P.M.

The Board of Education of Covington, Kentucky met in regular session on Thursday, November 19, 2015 at the Administration Building located at 25 E. 7th Street, Covington, Kentucky.

Ms. Joyce Baker, Board Chair, called the meeting to order at 6:00 p.m. **Call To Order**

Roll call showed the following members present: Mr. Jerry Avery, Ms. Joyce Baker, Ms. April Brockhoff and Ms. Julie Geisen Scheper. **Roll Call**

Ms. Baker welcomed everyone to the meeting and commented that the Board of Education serves the public and community. **Welcome**

1. Ms. Geisen Scheper moved that the Covington Board of Education excuse Ms. Glenda Huff from the November 19, 2015 Regular meeting. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Geisen Scheper, Ms. Brockhoff, Mr. Avery and Ms. Baker voted yea. The motion passed. **Excuse Board Member**

Ms. Huff arrived at 6:02 p.m.

Ms. Mary Ann Stewart, School Board Attorney, requested that agenda item numbered 10. School-wide Fundraiser(s) (Order No. 111915-10) be amended to include an additional request for an approval on a fundraiser. **Amend Agenda Item**

2. Ms. Brockhoff moved that the Covington Board of Education amend agenda item numbered 10. School-wide Fundraiser(s) (Order No. 111915-10) to include an additional request for an approval on a fundraiser. Ms. Geisen Scheper seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Geisen Scheper, Mr. Avery, Ms. Huff and Ms. Baker voted yea. The motion passed.

Ms. Baker called for public input. No one opted to address the Board. **Public Input**

Dr. Janice Wilkerson, Assistant Superintendent of Schools, presented items of information; Covington Education Association / Superintendent's Report for November 2015 (Order No.111915-01), Holmes Middle School Comprehensive School Improvement Plan Report (Order No. 111915-02), Personnel (Order No. 111915-03), Comprehensive District Improvement Plan (Order No.111915-04) and 05.3 AP 1 Categories, Fees and Contract for Facility Use Review of Procedure Amendments (Order No. 111915-05). **Informational Items**

Dr. Wilkerson for Student Support, introduced Ms. Mary Wheatley, President of the Covington Education

Association. Ms. Wheatley stated that a few issues were discussed with Mr. Garrison at the last meeting; Shortage of substitutes District-wide, specifically at the high school. How and/or if we can compensate high school Teachers that are subbing during their planning period? Complaints regarding the November 15th payday falling on a Sunday and staff possibly being paid on Monday, November 16th. Mr. Garrison, Mr. Neff and Mr. Stephen Fite, Holmes High School Teacher are researching what other high schools do when covering planning periods.

Mr. Sean Bohannon, Principal of Holmes Middle School, introduced the Holmes Middle School Comprehensive School Improvement Plan Report. Mr. Bohannon reminded the Board of Holmes Middle School's mission statement; 'We are dedicated to reveal the success that exists in each student at Holmes Middle School'. KPREP, MAP, Discovery Education and Common Assessments are used to assess instructional effectiveness and student learning. Mr. Bohannon reported that Holmes Middle School has shown steady improvement in the test scores over the last few years.

Ms. Charlene Ball, Assistant Superintendent for Learning Support, presented the work plan for the Comprehensive District Improvement Plan. She stated that as various components are being reviewed the updates to strategies and activities will be the focus.

Mr. Eric Neff, Director of Personnel, presented the procedure amendment review for 05.3 AP1 Categories, Fees and Contract for Facility Use. To be consistent with the updates to policy 05.3 it is necessary to update the procedures. The Board reviewed the procedure.

Mr. Bill Grein, Data and Assessment, gave the Treasurer's Report.

3. Ms. Huff moved that the Covington Board of Education approve the Monthly Financial Report – October 2015. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Brockhoff, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**October 2015 Monthly
Financial Report**

4. Ms. Huff moved that the Covington Board of Education approve the Warrant Expenditure Report. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Brockhoff, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**Warrant Expenditure
Report**

Mr. Grein presented information on Section 7 funds spending priorities.

5. Ms. Huff moved that the Covington Board of Education approves the 2015-2016 Section 7 Funds Spending Priorities. Ms. Brockhoff seconded the motion.

Section 7 Funds

Ms. Huff made the motion, for the purpose of opening the Board discussion on the request to approve the 2015-2016 Section 7 Funds Spending Priorities.

Ms. Huff stated that schools did not spend all of their School-based Decision Making Allocations last year, carrying over a total of \$50,000 + and that due to a slight decline in enrollment, some schools have an extra teacher at their disposal. Based on these facts she did not think it was a good idea to give them more money until schools learned to spend all the money they already have. Ms. Baker pointed out that the Section 7 Funds did make it possible for schools to provide additional programming and resources for students. She verified with Mr. Grein that he and Annette Bemmer, Director of Finance are doing a much better job of regularly speaking to principals on budgeting and knowing exactly what amounts budget codes have in them.

Ms. Baker asked for a call on the motion.

With a roll call vote, Ms. Brockhoff, Mr. Avery, Ms. Geisen Scheper and Ms. Baker voted yea. Ms. Huff voted nay. The motion passed.

Dr. Wilkerson introduced the consent agenda.

6. Ms. Brockhoff moved that the Covington Board of Education approve the Minutes of the Regular Meeting of October 29, 2015. Ms. Geisen Scheper seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Geisen Scheper, Mr. Avery, Ms. Huff and Ms. Baker voted yea. The motion passed.

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7. Ms. Brockhoff moved that the Covington Board of Education approves School-wide Fundraiser(s) for Glenn O. Swing Elementary. Ms. Geisen Scheper seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Geisen Scheper, Mr. Avery, Ms. Huff and Ms. Baker voted yea. The motion passed.

**School-wide
Fundraiser(s)**

Dr. Wilkerson introduced the items for individual vote.

8. Ms. Huff moved that the Covington Board of Education approves the Non-resident Student Contracts with surrounding school districts for the 2016-2017 school year. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Brockhoff, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**2016-2017 Non-
Resident Student
Contracts**

9. Ms. Huff moved that the Covington Board of Education approves the 2015-2016 Covington Independent Public Schools' Participation Resolution and Notification of Representative to the Board of Directors for the Northern Kentucky Cooperative for Educational Services. Ms. Geisen Scheper seconded the motion. With a roll call vote, Ms. Huff, Ms. Geisen Scheper, Mr. Avery, Ms. Brockhoff and Ms. Baker voted yea. The motion passed.

2015-2016 NKCES Contract

10. Ms. Huff moved that the Covington Board of Education approves the CIPS Requested Policy Rescission of Policy 05.31 Rental Application and Contract. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

Policy Rescission

11. Ms. Huff moved that the Covington Board of Education approves the CIPS Requested Policy Amendment of Policy 05.30 Community Use of School Facilities. Mr. Avery seconded the motion. With a roll call vote, Ms. Huff, Mr. Avery, Ms. Brockhoff, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**Policy 05.30
Community Use of
School Facilities**

Dr. Wilkerson introduced the addendum agenda.

12. Ms. Huff moved that the Covington Board of Education approves the Membership Attendance Report 2015-2016 School year (Third Month). Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**Membership
Attendance Report
2015-2016**

13. Ms. Huff moved that the Covington Board of Education approves the Holmes Campus Concrete Work BG15-221 – Change Order No. 2. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**Holmes Campus
Concrete Work BG15-
221 – Change Order
No. 2**

14. Ms. Huff moved that the Covington Board of Education approves the Holmes Campus Concrete Work BG15-221 – Change Order No. 3. Ms. Brockhoff seconded the motion. With a roll call vote, Ms. Huff, Ms. Brockhoff, Mr. Avery, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

**Holmes Campus
Concrete Work BG15-
221 – Change Order
No. 3**

Ms. Mary Ann Stewart, School Board Attorney, gave the attorney's report. Ms. Stewart reserved her report for executive session and asked for a motion pursuant to KRS 61.810(1)(c) to go into executive session for discussion on personnel.

Attorney's Report

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15. Ms. Brockhoff moved that the Covington Board of Education go into executive session. Ms. Huff seconded the motion. With a roll call vote, Ms. Brockhoff, Ms. Huff, Mr. Avery, Ms. Geisen Scheper and Ms. Baker voted yea. The motion passed.

Executive Session

By consensus, the Board went into executive session at 7:00 p.m.

By consensus, the Board returned from executive session at 8:00 p.m. All members were present. No action was taken.

The Board agreed by consensus to adjourn at 8:01 p.m.

Adjournment

Board Chair

Superintendent of Schools