

# Covington Board of Education

## MINUTES ~ Regular Meeting

November 30, 2017

5:00 PM

25 E. 7th Street

Covington, Kentucky 41011

### I. Call to Order

Due to a power outage at 25 E. 7th Street, the Board members convened at 5:00 p.m. Roll call was taken and the Board members made a consensus to move the meeting to 212 Levassor Place, Covington, Kentucky 41014.

#### Attendance Taken at 5:00 PM:

##### Present Board Members:

Mr. Jerry Avery

Ms. April Brockhoff

Ms. Glenda Huff

Mr. Tom Wherry

Ms. Julie Geisen Scheper

The Regular Board meeting was reconvened at 5:12 p.m. at 212 Levassor Place, Covington, Kentucky 41014.

### II. Roll Call

See above.

### III. Pledge of Allegiance

Ms. Julie Geisen Scheper led the pledge of allegiance.

### IV. Welcome and Board Chair Comments

Ms. Julie Geisen Scheper welcomed everyone.

### V. Public Input

Due to the power outage, members of the public arrived at the meeting at 6:30 p.m. The board members agreed for the group to address the board as public input. Bree Cook and Ms. Glover brought their Self Matters Youth Group participants to the meeting to show them how public servants make decisions about education. They also asked the board to support their group in the future. They did not have specifics at this time.

### VI. District Recognition and Presentations

No district recognitions presented.

#### 1. Holmes High School Diploma Presentation

Due to unfortunate circumstances, our diploma recipient was unable to attend the board meeting.

## VII. Informational Items

### 1. Covington Education Association Superintendent's Report

Ms. Deb Winkler reported that she did not meet with Mr. Garrison due to scheduling conflicts. The CEA is keeping an eye on the pension reform. Ms. Winkler will meet with Mr. Garrison after the holidays.

### 2. Membership Attendance Report 2017-2018 School Year (Third Month)

The Third Month Attendance Membership was introduced. John G. Carlisle ended the month with the highest percentage of 96.41%.

### 3. Assistant Principal Position at James E. Biggs Childhood Education Center

Ms. Elizabeth Miller, Principal at James E. Biggs Early Childhood Education Center provided the board with statistics to support hiring an Assistant Principal position at James E. Biggs Early Childhood Education Center. The item will be placed for approval at the next board meeting.

## VIII. Report of the Treasurer

### 1. CIPS Audit Report Fiscal Year 2017

Mr. George Sparks and Mr. Tony Stertz of Barnes Dennig gave the auditor's report for fiscal year 2017. They received excellent cooperation from the District's finance staff. Barnes Dennig issued unmodified (clean) opinions on both the financial statements and compliance with major federal programs. No significant audit adjustments. No internal control matters. No significant difficulties.

**Motion Passed 113017\_01:** Approves the CIPS Audit Report for Fiscal Year 2017 passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

### 2. October FY2018 Monthly Financial Report

Ms. Annette Burtschy gave the Treasurer's Report.

**Motion Passed 113017\_02:** Approves the October FY2018 Monthly Financial Report passed with a motion by Ms. Glenda Huff and a second by Ms. April Brockhoff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

### 3. Warrant Expenditure Report

**Motion Passed 113017\_03:** Approves the Warrant Expenditure Report passed with a motion by Ms. Glenda Huff and a second by Ms. April Brockhoff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

### IX. Consent Agenda

Dr. Janice Wilkerson presented the Consent Agenda items.

**Motion Passed 113017\_04:** Approves of the Consent Agenda items passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

#### Consent Agenda items passed:

1. Approval of Prior Minutes ~ November 9, 2017 Regular Meeting
2. School-wide Fundraiser(s)
3. Personnel Actions
4. Non-Resident Student Contracts 2017-2018

### X. Individual Approval Agenda Items

#### 1. Early Head Start Child Care Partnership Project - Collaborative Agreement

Ms. Kim Terry, Chapman Development Center Director and Kristen Schmiade, Early Head Start School Readiness Manager, presented the board with their community partnership between Chapman and Head Start which has positive effects. Their partnership focuses on the families, advocates teacher training and meeting with parents.

**Motion Passed 113017\_05:** Approves Early Head Start Child Care Partnership Project - Collaborative Agreement passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

## 2. ERate Project - Upgrade to Wireless Access Points (WAP)

Mr. Travis Huber, Director of Technology, presented information to the Board to approve the eRate Project to upgrade our current network system which will catch our students up to the speed of learning. 85% of the funds will be picked up by the Federal Government and the 15% is being requested to be picked up by the Board of Education.

**Motion Passed 113017\_06:** Approves ERate Project - Upgrade to Wireless Access Points (WAP) passed with a motion by Ms. Glenda Huff and a second by Ms. April Brockhoff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

## 3. Diesel Fuel Bid Award

**Motion Passed 113017\_07:** Approves the Diesel Fuel Bid Awarded to Lykins Oil passed with a motion by Ms. April Brockhoff and a second by Ms. Glenda Huff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

## XI. Report of the Attorney

No report of the Attorney.

## XII. Executive Session

No executive session required.

## XIII. Adjournment

Meeting adjourned at 6:45 p.m.

\_\_\_\_\_ Chairperson, Julie Geisen Scheper

\_\_\_\_\_ Superintendent, Alvin L. Garrison