

**THE BOARD OF EDUCATION OF COVINGTON, KENTUCKY**  
**MINUTES – REGULAR MEETING**  
**December 1, 2016**  
**6:00 P.M.**

The Board of Education of Covington, Kentucky met in regular session on Thursday, December 1, 2016 at the Latonia Elementary located at 3901 Huntington Avenue, Covington, Kentucky.

Ms. Julie Geisen Scheper, Board Chair, called the meeting to order at 6:00 p.m.

**Call To Order**

Roll call showed the following members present: Mr. Jerry Avery, Ms. April Brockhoff and Ms. Julie Geisen Scheper.

**Roll Call**

1. Mr. Avery moved that the Covington Board of Education approves excusing Ms. Joyce Baker and Ms. Glenda Huff from the December 1, 2016 Board Meeting. Ms. Brockhoff seconded the motion. With a roll call vote, Mr. Avery, Ms. Brockhoff and Ms. Geisen Scheper voted yea. The motion passed.

**Excuse Board Member**

A Latonia Elementary student led the community in the Pledge of Allegiance.

Ms. Geisen Scheper welcomed everyone to the meeting and commented that the Board of Education serves the public and community.

**Welcome**

Ms. Geisen Scheper called for public input. No one opted to address the Board.

**Public Input**

Ms. Brockhoff presented Mr. Mike Shipley, Teacher at Latonia Elementary the Certified Employee of the Month of December.

Ms. Geisen Scheper presented Ms. Danielle Buck, Instructional Assistant at Latonia Elementary the Classified Employee of the Month of December.

Ms. Avery presented Ms. Bonnie King, Volunteer at Latonia Elementary the Volunteer of the Month of December.

Ms. Joann James, Principal, Latonia Elementary, recognized the Latonia Elementary students of the month.

Mr. Alvin Garrison, Superintendent of Schools, presented the items of information; Latonia Elementary Annual Update (Order No. 120116-01), Membership Attendance Report (Order No. 120116-02) and Attention2Attendance Program (Order No. 120116-03).

**Informational Items**

Ms. Joann James, Principal Latonia Elementary updated the Board on the continuing improvement at Latonia Elementary. Latonia Elementary's mission is to work collaboratively to create a safe learning environment with high expectations for success by using standards based and data driven instruction with respect for individual learning styles. Latonia builds great teams, uses data to drive instruction, continue to expand knowledge and develop professionally, challenges students and utilized professional learning communities.

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Mr. Ken Kippenbrock, Director of Pupil Personnel, presented the Third Month 2016-2017 Membership Attendance Report.

Mr. Kippenbrock along with Ms. Stacey Thomas from Attention2Attendance, presented an overview of the program and cost information. Mr. Kippenbrock suggests that the district pilot the program until June of 2017. Attendance is the number one predictor of dropout and graduation rates. It takes as little as 5 absences to affect student achievement. The objectives of the Attention2Attendance Program are to decrease chronic absenteeism; increase learning time for all students; remove administrative burden to increase communication; real time actionable data; create consistency and avoid disproportionality and increase funding. A2A delivers implementation and training teams, data and IT development teams, dedicated help desk, day-to-day support team, account and intervention managers, letter production team and leadership reporting team.

Mr. Garrison then presented the Consent Agenda.

2. Ms. Brockhoff moved that the Covington Board of Education approves the Minutes of the Regular Meeting of October 27, 2016. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.
3. Ms. Brockhoff moved that the Covington Board of Education approves the School-wide Fundraiser for Glenn O. Swing Elementary. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

Mr. Garrison introduced the individual approval agenda items.

Ms. Charlene Ball, Assistant Superintendent of Learning Support, presented a request for permission to apply for the Kentucky Read to Achieve: Reading Diagnostic and Intervention Grant. The grant requires that a full time reading intervention teacher serve small groups of students in grades kindergarten through grade three.

4. Ms. Brockhoff moved that the Covington Board of Education approves Sixth District, Ninth District, Glenn O. Swing, John G. Carlisle and Latonia elementary schools applying for the Read to Achieve Grant. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

Ms. Geisen Scheper suggested that since all board members were not at the meeting, the agenda item numbered 120116-07 Strategic Plan Revision – Board Input be tabled until the next meeting. All members agreed.

5. Ms. Brockhoff moved that the Covington Board of Education approves Tabling the Strategic Plan Revision – Board Input agenda item. Mr. Avery seconded the motion. With a roll call vote, Ms. Brockhoff, Mr. Avery and Ms. Geisen Scheper voted yea. The motion passed.

**Consent Agenda**

**Minutes  
October 27, 2016**

**School-wide Fundraiser**

**Read to Achieve Grant**

**Strategic Plan Revision**

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Mr. Garrison introduced the addendum agenda.

Mr. Garrison presented the Kentucky School Boards Association Interim Procedure Review. The ‘Every Student Succeeds Act’ requires that boards have procedures addressing transportation of children in foster care. The Board reviewed the following administrative procedures: 06.32 AP.1, 09.11 AP.21, 09.12 AP.1 and 09.121 AP.1.

**KSBA Interim  
Procedure Review**

Mr. Ken Mastin, Director of Facilities, introduced the Holmes Campus Maintenance Position Proposal. The regular workload of districtwide maintenance has increased while the number of staff has decreased. To ensure buildings are safe and in the best possible conditions for students and staff, it is necessary to hire a maintenance person located on the Holmes Campus. Funding for the position would come from the Maintenance, Holmes High School and Holmes Middle School budgets.

**Holmes Campus  
Maintenance Position**

Mr. Brad Hughes, Kentucky School Boards Association, officially recognized and presented the Communications Department awards for their excellence.

**O.A.S.I.S. Award**

Ms. Mary Ann Stewart, School Board Attorney, gave the Attorney’s Report.

**Attorney’s Report**

The Board agreed by consensus to adjourn at 7:30 p.m.

**Adjournment**

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Board Chair

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Superintendent of Schools