

Covington Board of Education
MINUTES ~ Regular Meeting

December 14, 2017

6:00 PM

Latonia Elementary School
3901 Huntington Ave.
Covington, Kentucky 41015

I. Call to Order

Ms. Julie Geisen Scheper called the meeting to order at 6:02 p.m.

II. Roll Call

Attendance Taken at 6:02 PM:

Present Board Members:

Mr. Jerry Avery

Ms. April Brockhoff

Ms. Glenda Huff

Mr. Tom Wherry

Ms. Julie Geisen Scheper

III. Pledge of Allegiance

Latonia Elementary students led the pledge of allegiance.

IV. Welcome and Board Chair Comments

Ms. Julie Geisen Scheper welcomed everyone to the meeting.

V. Public Input

At 6:05 p.m. Ms. Julie Geisen Scheper called for public input, at that time no one was signed up to speak. At 8:35 p.m., parent Mr. Jason Hale, asked the board if he could have the opportunity to speak to the board as public input. He apologized that he was late getting to the meeting to sign up for public input. The board allowed him to speak. Mr. Hale stated that the wrestling team is in dire need of uniforms. The middle school team is using singlets from 1988. Mr. Hale is interested in holding a tournament to offset the cost but was told he was not allowed.

VI. District Recognition and Presentations

Motion Passed 121417_01: Approves moving the addendum items to District Recognition and to Informational Items as outlined in the agenda passed with a motion by Ms. Glenda Huff and a second by Ms. April Brockhoff.

Mr. Jerry Avery Yes

Ms. April Brockhoff Yes

Ms. Glenda Huff Yes

Mr. Tom Wherry Yes

Ms. Julie Geisen Scheper Yes

a. Mr. Dylan Hutchinson, Covington Independent High School Graduate

Dylan Hutchinson received a 2017 Covington Independent High School Diploma presented by Ms. Lorie Duffy.

b. Mr. Donald Joseph Jones, Covington Independent High School Graduate

Donald Joseph Jones received a 2017 Covington Independent High School Diploma presented by Ms. Lorie Duffy.

c. Latonia Elementary School November and December Students of the Month

Ms. Joann James, Principal, recognized the Latonia Elementary Students of the Month.

d. Herbmania Presentation

Mr. Bob Runyan and students presented a presentation on their business plan and success they are having with their program Herbmania.

e. Mr. Bob Runyan, Certified Employee of the Month

Mr. Bob Runyan was recognized as Certified Employee of the Month by Ms. Julie Geisen Scheper.

f. Ms. Iona Hallman, Classified Employee of the Month

Ms. Iona Hallman was recognized as Classified Employee of the Month by Mr. Jerry Avery.

g. Mr. James Bonar, Volunteer of the Month

Mr. James Bonar was recognized as Volunteer of the Month by Mr. Tom Wherry.

VII. Informational Items

1. Latonia Elementary Annual Update

Ms. Joann James, Principal, presented Latonia Elementary School's annual update. Latonia is implementing PLC's and collaboration by using common planning time, vertical teaming, assessment analysis, collaboration with other schools and teachers. To measure the climate of the school they used the Tell Survey from 2016-2017 and a recent Survey Monkey. They are using Footsteps 2 Brilliance in the tech lab, classroom centers and home opportunities. CHAMPS, PBIS committee, common area procedures, guidelines to success, student support referrals, behavior RTI and district data team meetings are being implemented for behavior and tracking progress. Curriculum process includes; curriculum time lines with teacher leaders, standards deconstruction and unit planning.

2. Nutrition and Physical Activity Environments

Ms. Taryn Stewart, Director of Nutrition Services and Ms. Stacie Strotman, Executive Director, presented the annual Nutrition and Physical Activity report and survey results. KRS 158.856 requires that an annual assessment of school nutrition in the district be conducted by the school food service director and that a written report of that assessment be issued to parents, local board members and site based council members.

3. KSBA Gap Project

Ms. Charlene Ball, Assistant Superintendent, provided an overview of the KSBA Gap Project plan. The project focuses on Ninth District Elementary students in grades 3, 4 and 5. The students will be using the intervention myLexia and will be monitored weekly by teachers and building leadership. Monthly data team meetings will be conducted to monitor overall progress on skill attainment. Teachers and building leadership were trained on using the intervention to fidelity and how to review the data.

4. Personnel Actions

The personnel actions were provided and listed on the exhibit that have taken place since the November 30, 2017 Board Meeting.

VIII. Report of the Treasurer

5. 2018 Budget - Chart and Spreadsheet Format

Ms. Annette Burtschy, Director of Finance, reviewed the 2018 budget reports in chart and spreadsheet format as an informational item, no action required.

6. November FY2018 Monthly Financial Report

Motion Passed 121417_02: Approves the November FY2018 Monthly Financial Report passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

7. Warrant Expenditure Report

Motion Passed 121417_03: Approves the Warrant Expenditure Report passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

IX. Consent Agenda

Motion Passed 121417_04: Approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

8. Approval of Prior Minutes

9. Award of Fall Surplus

10. School Wide Fundraiser(s)

X. Individual Approval Agenda Items

11. Change Orders for BG 16-185 Phase I & II

The board was not clear on the wording of Phase II Change Order No. 03 and requested to table the item until next board meeting.

Motion Passed 121417_05: Approves Change Orders for BG 16-185 Phase I Change Order No. 011. Approves Phase II Change Order No. 02,04,05,01. The Board requested to table Phase II Change Order No. 03 until next board meeting passed with a motion by Ms. April Brockhoff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

12. Assistant Principal Position at James E. Biggs Childhood Education Center

Motion Passed 121417_06: Approves Assistant Principal Position at James E. Biggs Early Childhood Education Center passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

13. Footsteps 2 Brilliance Current Contract

Motion Failed 121417_07: Footsteps 2 Brilliance Current Contract from July 1 through June 30, 2018 failed with a motion by Ms. Glenda Huff and a second by Ms. April Brockhoff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	No
Ms. Glenda Huff	No
Mr. Tom Wherry	No
Ms. Julie Geisen Scheper	Yes

XI. Addendum Agenda

Motion approved to move addendum items, see motion 121417_01 noted above.

XII. Report of the Attorney

No report from the attorney, Ms. Claire Parsons.

XIII. Further Discussion and/or announcements by the Board of Education

XIV. Upcoming Events

Mr. Garrison announced the upcoming events.

XV. Executive Session

No executive session required.

XVI. Adjournment

The Board agreed by consensus to adjourn at 8:47 p.m.

_____ Chairperson, Ms. Julie Geisen Scheper

_____ Superintendent, Mr. Alvin L. Garrison