

**Covington Board of Education**  
**MINUTES ~ Special Meeting**

January 03, 2018

4:00 PM

25 E. 7th Street

Covington, Kentucky 41011

**I. Call to Order**

Mr. Alvin Garrison called the meeting to order at 4:00 p.m.

**II. Roll Call**

**Attendance Taken at 4:00 PM:**

Present Board Members:

Mr. Jerry Avery

Ms. April Brockhoff

Ms. Glenda Huff

Mr. Tom Wherry

Ms. Julie Geisen Scheper

**III. Pledge of Allegiance**

Ms. Glenda Huff led the Pledge of Allegiance.

**IV. Election of Board Chair**

Mr. Alvin Garrison called for nominations of Board Chair.

**Motion Passed 010318\_01:** April Brockhoff was nominated as Board Chair for the Covington Board of Education passed with a motion by Mr. Tom Wherry and a second by Ms. Glenda Huff.

Mr. Jerry Avery Yes

Ms. April Brockhoff Yes

Ms. Glenda Huff Yes

Mr. Tom Wherry Yes

Ms. Julie Geisen Scheper Yes

**V. Election of Board Vice Chair**

Ms. April Brockhoff, elected Board Chair, called for nominations for Vice-Chair.

**Motion Passed 010318\_02:** Tom Wherry was nominated as Vice-Chair for the Covington Board of Education passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery Yes

Ms. April Brockhoff Yes

Ms. Glenda Huff Yes

Mr. Tom Wherry Yes

Ms. Julie Geisen Scheper Yes

**VI. Appoint Board Secretary**

Ms. April Brockhoff, Board Chair, nominated Mr. Alvin Garrison as Board Secretary.

**Motion Passed 010318\_03:** April Brockhoff, Board Chair, nominated Mr. Alvin Garrison as Board Secretary for the Covington Board of Education passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

**VII. Appoint Board Treasurer**

April Brockhoff, Board Chair, nominated Ms. Annette Burtschy as Board Treasurer for the Covington Board of Education.

**Motion Passed 010318\_04:** Annette Burtschy was appointed as Board Treasurer for the Covington Board of Education passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

**VIII. CIPS Committees**

**1. Budget Committee**

April Brockhoff and Jerry Avery will serve on the Budget Committee for 2018.

**2. Covington Education Foundation Committee**

Julie Geisen Scheper and Alvin Garrison will serve on the Covington Education Foundation Committee for 2018.

**3. Team Foundation Committee**

Tom Wherry and Alvin Garrison will serve on the TEAM Foundation Committee for 2018.

**4. Calendar Committee**

Glenda Huff will serve on the Calendar Committee for 2018.

**5. Student Code of Conduct Committee**

April Brockhoff and Tom Wherry will serve on the Student Code of Conduct Committee for 2018.

**IX. Appoint School Board Attorney**

Mary Ann Stewart, Esq. of Adams, Stepner, Wolterman, & Dusing will continue to provide general counsel services to the Covington Independent Public School Board.

**Motion Passed 010318\_05:** Mary Ann Stewart, Esq. of Adams, Stepner, Wolterman, & Dusing will continue to provide general counsel services to the Covington Independent Public School Board passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

**X. 2018 CIPS Board of Education Meeting Schedule**

2018 Board of Education Meeting Schedule was approved moving the April 5, 2018 Regular Meeting to April 4, 2018 due to scheduling conflicts.

- January 11, 2018 ~ 6:00 p.m. at Transformational Learning Center
- January 25, 2018 ~ 5:00 p.m. at Covington Board of Education
- February 8, 2018 ~ 6:00 p.m. at Holmes High School
- February 22, 2018 ~ 5:00 p.m. at Covington Board of Education
- March 8, 2018 ~ 6:00 p.m. at John G. Carlisle Elementary
- March 22, 2018 ~ 5:00 p.m. at Covington Board of Education
- April 4, 2018 (Wednesday) ~ 6:00 p.m. at Holmes Middle School
- April 26, 2018 ~ 5:00 p.m. at Covington Board of Education
- May 10, 2018 ~ 6:00 p.m. at James E Biggs Early Childhood
- May 24, 2018 ~ 5:00 p.m. at Covington Board of Education
- June 7, 2018 ~ 6:00 p.m. at TBD
- June 21, 2018 ~ 5:00 p.m. at Covington Board of Education
- July 26, 2018 ~ 5:00 p.m. at Covington Board of Education
- August 9, 2018 ~ 6:00 p.m. at TBD
- August 30, 2018 ~ 5:00 p.m. at Covington Board of Education
- September 13, 2018 ~ 6:00 p.m. at Glenn O Swing
- September 27, 2018 ~ 5:00 p.m. at Covington Board of Education
- October 11, 2018 ~ 6:00 p.m. at Sixth District
- October 25, 2018 ~ 5:00 p.m. at Covington Board of Education
- November 8, 2018 ~ 6:00 p.m. at Ninth District
- November 29, 2018 ~ 5:00 p.m. at Covington Board of Education
- December 13, 2018 ~ 6:00 p.m. at Latonia Elementary

**Motion Passed 010318\_06:** 2018 Board of Education Meeting Schedule was approved moving the April 5, 2018 Regular Meeting to April 4, 2018 due to scheduling conflicts passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes

Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

**XI. CIPS Board of Education Travel FY2018**

Covington Independent Public Schools Board of Education FY2018 travel expenses was approved.

**Motion Passed 010318\_07:** Covington Independent Public Schools Board of Education FY2018 travel expenses passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. Julie Geisen Scheper	Yes

**XII. Adjournment**

By consensus the Special Meeting adjourned at 4:20 p.m.

\_\_\_\_\_ Ms. April Brockhoff, Chairperson

\_\_\_\_\_ Mr. Alvin Garrison, Superintendent