

Covington Board of Education

MINUTES ~ Regular Meeting

April 26, 2018

5:00 PM

Covington Board of Education, 25 E. 7th Street
Covington, Kentucky 41011

I. Call to Order

Ms. April Brockhoff, Board Chair, called the meeting to order.

II. Roll Call

Ms. April Brockhoff, Board Chair, requested roll call.

Attendance Taken at 5:00 PM:

Present Board Members:

Mr. Jerry Avery

Ms. Julie Geisen Scheper

Ms. Glenda Huff

Mr. Tom Wherry

Ms. April Brockhoff

III. Pledge of Allegiance

The Pledge of Allegiance was led by the board members.

IV. Welcome and Board Chair Comments

Ms. April Brockhoff, Board Chair, welcomed everyone to the meeting.

V. Public Input

No one opted to address the board

VI. District Recognition and Presentations

**a. Mr. Rudy V. Ramirez-Roblero, Holmes High School Diploma Recipient,
Conferred on March 23, 2018**

Mr. Eric Riley, Transformational Learning Center Security, introduced Mr. Rudy V. Ramirez-Roblero. Mr. Doug Fruchtenicht, Covington Adult High School Head Teacher presented Mr. Ramirez-Roblero his Holmes High School Diploma.

VII. Informational Items

These items are for information only. They do not require board action.

1. Membership Attendance Report 2017-2018 School Year ~ Seventh Month

The monthly agenda item keeps the Board and Administration up to date on attendance and enrollment figures. Glenn O. Swing Elementary had the highest attendance with 96.81% for month seven with the membership grand total attendance at 95.23% district-wide.

2. Personnel Actions

Personnel actions that have taken place since the board meeting of March 22, 2018 were presented to the board as an informational item.

3. Safety Initiative Update

Mr. Ken Kippenbrock, Director of Pupil Personnel, presented as a Safety Initiative Update. In collaboration with the Covington Police, Covington Fire and Homeland Security, CIPS Technology Department and Principal or designee each school safety plan will be updated. With approval from the board, each school will partner with NaviGate Prepared software to provide user friendly and immediate notification of emergency situations, response, student accountability, blueprint photo enhancement, and other features. CIPS will continue to partner with ALICE, under an enhanced contract that will result in blending learning for all employees.

4. Revised Certified Evaluation Plan

Ms. Charlene Ball, Assistant Superintendent, presented the Revised Certified Evaluation Plan. There were minor changes that included the removal of TGPES, student growth goals, and ValEd. This was presented to the Board as an informational item then will be brought back for approval at the next regular meeting, May 10, 2018.

VIII. Report of the Treasurer

5. March 2018 Monthly Financial Report

Motion Passed 042618_01: The Covington Board of Education approves the March 2018 Monthly Financial Report passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

6. April 2018 Warrant Expenditure Report

Motion Passed 042618_02: The Covington Board of Education approves the Warrant Expenditure Report for April 2018 passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

7. Bank Depository with Heritage Bank

Motion Passed 042618_03: The Covington Board of Education approves the Bank Depository with Heritage Bank passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

8. Auditing Services for Fiscal Year 18

Motion Passed 042618_04: The Covington Board of Education approves awarding the Audit Services for the Fiscal Year 18 to Barnes Denning passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

9. Insurance Broker/Agent of Record for Property/Liability and Worker's Compensation

Motion Passed 042618_05: The Covington Board of Education approves the Insurance Broker/Agent of Record for Property/Liability and Workers Compensation passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

10. Student and Athletic Insurance

Motion Passed 042618_06: The Covington Board of Education approves the Student and Athletic Insurance passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

IX. Consent Agenda

Motion Passed 042618_07: The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

11. Approval of Prior Minutes ~ April 4, 2018

12. 2018 Holmes High School Graduation and Year-End Closing Dates

13. Custodial Supplies Bid Award

14. Approval for Emergency Substitute Teachers for School Year 2018-2019

15. Leave of Absence Request

X. Individual Approval Agenda Items

16. Additional Special Education Positions at Elementary Level

Motion Passed 042618_08: The Covington Board of Education approves the Additional Special Education Positions at the Elementary Level for School Year 2018-2019 passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

17. Summer Program 2018 Funding Request

Motion Passed 042618_09: The Covington Board of Education approves the Summer Program 2018 Funding Request passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

18. 2018-2019 Staffing Allocation

Motion Passed 042618_10: The Covington Board of Education approves the 2018-2019 Staffing Allocation passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

XI. Addendum Agenda

19. TANK ~ Contract for Transportation Services

Mr. Alvin Garrison, Superintendent, presented the TANK Contract for Transportation Services for July 31, 2018 through August 1, 2019 for board review. The contract will be brought back to the board for approval at the May 10, 2018 Regular Board meeting.

20. Children's Home of Northern Kentucky Lease Agreement

Motion Passed 042618_11: The Covington Board of Education approves the Children's Home of Northern Kentucky Lease Agreement passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

21. Innovative Approaches to Literacy Federal Grant

Motion Passed 042618_12: The Covington Board of Education moved to approve the informational item Innovative Approaches to Literacy Federal Grant passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

22. District-Wide Copier Analysis

Motion Passed 042618_13: The Covington Board of Education authorized to move forward with ComDoc as the District-Wide copier vendor, the lease will be brought back to board for approval, then to KDE approval passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

XII. Report of the Attorney

Ms. Mary Ann Stewart, Board Attorney gave the attorney's report.

XIII. Upcoming Events

April 29 - May 25 ~ Star Benchmark Windows, SPRING
April 23 - May 11 ~ Dibels Benchmark Window, SPRING
April 25 ~ Budget Committee Meeting, 9:00 a.m.
April 25 ~ 2018 Excellence in Education Dinner, Golden Apple Award, Donna Chuhran, 5pm
April 27 ~ Term 4 Progress Reports go home and posted to the parent portal
April 27 ~ HMS Track Team @ Walton Verona, 5:15 p.m.
April 27 ~ HHS Girls Fast Pitch vs Scott HS @ HHS (GOS), 5:30 p.m.
April 27 ~ HHS Girls Fast Pitch vs Scott HS @ HHS (GOS), 5:30 p.m.
April 27 ~ HHS Varsity Baseball vs Boone County HS @ HHS, 5:30 p.m.
April 28 ~ HHS Track Meet @ Pendleton County, 10:00 a.m.
April 30 ~ HHS Boys Varsity Baseball vs Newport HS @ HHS, 5:00 p.m.
April 30 ~ HHS Girls Fast Pitch vs Grant County HS @ HHS (GOS), 5:30 a.m.
May 1 ~ HHS Track Meet @ Highlands HS, 4:45 p.m.

- May 2 ~ Budget Committee Meeting, 9:00 a.m.
- May 2 ~ HHS Boys Varsity Baseball vs Scott HS @ Scott HS, 5:00 p.m.
- May 2 ~ HHS Girls Fast Pitch vs Cov Latin @ HHS (GOS), 6:00 p.m.
- May 2 ~ HMS Track Team @ Notre Dame (NKY MS), All Day, location TBA
- May 3 ~ HHS Track Team @ Scott HS, 4:30 p.m.
- May 3 ~ HHS Girls Fast Pitch vs Holy Cross @ HHS (GOS), 5:00 p.m.
- May 3 ~ HHS Varsity Baseball vs Gallatin County HS @ HHS, 5:30 p.m.
- May 4 ~ HHS Boys Varsity Baseball vs Ludlow HS @ HHS, 5:00 p.m.
- May 4 ~ HHS Boys Varsity Baseball vs Ludlow HS @ HHS, 5:00 p.m.
- May 4 ~ HHS Girls Fast Pitch vs Newport @ Meinken Field (BULLDOGS BASH), 5:15 p.m.
- May 4 ~ HHS Girls Fast Pitch vs Pendleton County HS @ Meinken Field, 7:00 p.m.
- May 8 ~ Attorney General Andy Beshear honoring Mr. Alvin Randlett @ Sixth Dist., 10 a.m.

XV. Executive Session

No executive session requested.

XVI. Adjournment

The board members made a consensus to adjourn at 7:38 p.m.

April Brockhoff Ms. April Brockhoff, Board Chair

Alvin Garrison Mr. Alvin Garrison, Superintendent