

Covington Board of Education
MINUTES ~ Regular Meeting
May 24, 2018
6:00 PM
Holmes High School, 2500 Madison Ave.,
Covington, Kentucky 41014

I. Call to Order

Ms. April Brockhoff, Board Chair called the meeting to order.

II. Roll Call

Ms. April Brockhoff, Board Chair requested roll call.

Attendance Taken at 6:00 PM:

Present Board Members:

Mr. Jerry Avery
Ms. Julie Geisen Scheper
Mr. Tom Wherry
Ms. April Brockhoff

Absent Board Members:

Ms. Glenda Huff

Motion Passed 052418_01: The Covington Board of Education approves Board Member, Glenda Huff's absence from the regular meeting on May 24, 2018 passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

III. Pledge of Allegiance

Mr. Tom Wherry, Board vice Chair led the pledge of allegiance.

IV. Welcome and Board Chair Comments

Ms. April Brockhoff, Board Chair, welcomed everyone to the meeting.

V. Public Input

No one opted to address the board.

VI. District Recognition and Presentations

a. Ms. Maricruz Orozco Hernandez, Holmes High School Diploma recipient

Mr. Doug Fruchtenicht, Head Teacher at Covington Adult High School, presented Ms. Maricruz Orozco Hernandez, Holmes High School Diploma conferred on May 7, 2018.

b. Ms. Karen Chitwood, 32 Years in Covington, 32 Total Years

Ms. Karen Chitwood, Glenn O Swing Elementary, was publicly recognized for her 32 years of service with Covington Independent Public Schools by Mr. Alvin Garrison, Superintendent.

c. Ms. Betty Brefeld, 30 Years in Covington, 30 Total Years

Ms. Michelle Bertke, Director of Special Education, recognized Ms. Betty Brefeld, Administrative Assistant for her 30 years of service in Covington Independent Public Schools.

d. Mr. William Frazier, 28 Years in Covington, 28 Total Years

Ms. Donna Frazier, Covington Retiree and wife, recognized Mr. William Frazier for his 28 years of service with Covington Independent Public Schools.

e. Mr. Charles Spivey, 25 Years in Covington, 25 Total Years

Mr. Charles Spivey, Custodian, was publicly recognized for his 25 years of service with Covington Independent Public Schools by Mr. Alvin Garrison, Superintendent.

f. Ms. Sandra Huber, 23 Years in Covington, 23 Total Years

Mr. Dennis Flynn, Holmes High School Teacher, recognized Ms. Sandra Huber for her 23 years of service at Covington Independent Public Schools.

g. Mr. Ken Turner, 23 Years in Covington, 36 Total Years

Mr. Ken Turner, Holmes Middle School was publicly recognized for his 23 years of service in Covington and a total of 36 years in education by Mr. Alvin Garrison, Superintendent.

h. Ms. Patricia Callaway, 16 Years in Covington, 16 Total Years

Mr. Patricia Callaway, Nutrition Services, was publicly recognized by Ms. Taryn Stewart, Director of Nutrition Services for 16 years of service with Covington Independent Public Schools.

i. Ms. Diane Sketch, 13 Years in Covington, 23 Total Years

Ms. Diane Sketch, Instructional Support Services, was recognized by Dr. Janice Wilkerson, Assistant Superintendent, for 13 years of service in Covington Independent Public Schools and 23 total years in education.

j. Ms. Blanche Avery, 12 Years in Covington, 25 Total Years

Ms. Blanche Avery, Nutrition Services was publicly recognized for 12 years of service with Covington Independent Public Schools and a total of 25 intermittent years in the district by Mr. Alvin Garrison, Superintendent.

k. Ms. Clara Riley, 12 Years in Covington, 23 Total Years

Ms. Clara Riley, Nutrition Services, was publicly recognized for 12 years of service in Covington Independent Public School with a total of 23 intermittent years by Mr. Alvin Garrison, Superintendent.

l. Ms. Debra Picard, 2 Years in Covington, 23 Total Years

Ms. Debra Picard, Holmes Middle School, was publicly recognized for 2 years of service in Covington Independent Public School with a total of 23 years in education by Mr. Alvin Garrison, Superintendent.

VII. Informational Items

These items are for information only. They do not require board action.

1. CIPS 2018-2019 Salary Schedule

Pursuant to CIPS Policy 03.12 Certified Compensation of Benefits and 03.22 Classified Compensation of Benefits, annually the Board establishes salary and benefits for all personnel. This is the board approved salary schedule from 2017-2018 with highlighted changes for 2018-2019 on page 8, Elementary Athletic Official.

2. Personnel Actions

The personnel actions listed on the exhibit have taken place since the board meeting of April 26, 2018.

3. Kagan Professional Development

Ms. Charlene Ball, Assistant Superintendent, provided information on Kagan Professional Development. This is an informational item which will be brought back to the board for approval at the next meeting. Kagan Professional Development offers world-famous Kagan Structures that boost engagement and learning for all students.

<https://www.kaganonline.com/workshops/> Kagan Professional Development total cost is \$4,999.00 that will be paid for out of the Holmes Middle School budget. The training will be held on August 8, 2018 from 8:30 a.m. until 3:45 p.m. at Holmes Middle School.

4. Membership Attendance Report 2017-2018 ~ Eighth Month

The monthly item brought to the board and administration up to date on the attendance and enrollment figures.

5. Graduation Requirements

Mr. Scott Hornblower, Principal and Mr. Tony Magner, Instructional Coach at Holmes High School presented to the board of education the recommendation to adjust the Holmes High School graduation requirements from 24 credits to 22 credits with the incoming freshman class of 2018-2019. The request is being made due to the adjustment of going from a seven period day to a six period day at the high school. This is an informational item that will be brought back to the board for approval at the next meeting on June 7, 2018.

6. International Baccalaureate Middle Years Programme (MYP)

Mr. Scott Hornblower, Principal and Mr. Tony Magner, Instructional Coach at Holmes High School presented the option of the International Baccalaureate Middle Years Programme (MYP) to Holmes High School for all students. Holmes High School's School Based Decision Making Council (SBDM), voted to apply to be part of the IB Middle Years Program beginning in the 2018-19 school year. The application is a two year process where the high school will explore the IB Middle Years Program to see if this can help create a sense of instructional focus for all students of Holmes High School. It will affect the 9th and 10th graders only.

7. Collaboration with Carnegie for 2018-2019

Ms. Suzanne Thompson, Elementary Director and Ms. Kim Best, Executive Director of the Carnegie, presented the partnership and collaboration with the Carnegie that has allowed students and staff to grow in the Arts Program. Continuation of this program will provide instruction, lessons and professional development in the area of Arts and Humanities to the five elementary schools. The partnership with the Carnegie has given the five elementary schools the opportunity to participate in the 4 areas of Arts and they are a huge support of our "Whole Child Supports" section under Opportunity and Access for the new accountability system for this school year. Based on reflections from the 2017-2018 school year from principals, they have chosen Option 1, upon board approval. Carnegie has agreed to provide the following services for K through 5th grade at all 5 Covington Independent Elementary Schools for \$65,500: The Carnegie lessons will be project-based lessons focusing on creating, performing/producing, responding and connecting in: Visual Arts/Music/Media Project - 8 sessions per grade Drama/Dance/Media Project - 8 sessions per grade. April Brockhoff, Board Chair, asked what it would take to expand the program. Ms. Suzanne Thompson and Ms. Kim Best will work on options to the request. Mr. Scott Alter, Glenn O Swing Principal loves the program. He explained that the teachers from the Carnegie are professional and they are teaching our kids amazing things. He would love to see the expansion of the program.

VIII. Report of the Treasurer

8. April FY2018 Monthly Financial Report

Motion Passed 052418_02: The Covington Board of Education approves the April FY2018 Monthly Financial Report passed with a motion by Mr. Jerry Avery and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

9. Warrant Expenditure Report

Motion Passed 052418_03: The Covington Board of Education approves the Warrant Expenditures Report passed with a motion by Mr. Jerry Avery and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

10. Commit FY18 Funds Per GASB 54 Regulations

Motion Passed 052418_04: The Covington Board of Education approves the Commit FY18 Funds per GASB 54 Regulations passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

11. 2019 Tentative Budget

Motion Passed 052418_05: The Covington Board of Education approves the 2019 Tentative Budget passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

12. School Activity Fund Budgets FY19

Motion Passed 052418_06: The Covington Board of Education approves the Schools Activity Fund Budgets FY19 passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

IX. Consent Agenda

Motion Passed 052418_07: The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Julie Geisen Scheper and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

13. April 26, 2018, Regular Board Meeting Minutes

14. May 10, 2018, Regular Board Meeting Minutes

15. Leave of Absence Request

16. Spring Surplus Items

X. Individual Approval Agenda Items

17. Technology Plan for 2018-2019

Motion Passed 052418_08: The Covington Board of Education approves the Technology Plan for 2018-2019 passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

18. Safe Crisis Management Training

Motion Passed 052418_09: The Covington Board of Education approves the Safe Crisis Management Training passed with a motion by Ms. Julie Geisen Scheper and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

19. Holmes Middle School ~ Security Camera Improvements (BG 17-103) BG-4 Form

Motion Passed 052418_10: The Covington Board of Education approves the Holmes Middle School Security Camera Improvements (BG 17-103) BG-4 Form passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

20. Holmes Middle School ~ Security Camera Improvements (BG 17-103) BG-5 Form

Motion Passed 052418_11: The Covington Board of Education approves the Holmes Middle School Security Camera Improvements (BG 17-103) BG-5 Form passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

21. Continued Pilot of myON at 3 Locations

Motion Passed 052418_12: The Covington Board approves the Continued Pilot of myON at 3 locations passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

XI. Addendum Agenda

22. Holmes Middle School Four Year Apple Lease

Motion Passed 052418_13: The Covington Board of Education approves the Holmes Middle School Four Year Apple Lease passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	No

XII. Report of the Attorney

No report from the Attorney, Claire Parsons.

XIII. Upcoming Events

- May 28 ~ No School, Memorial Day
- May 30 ~ Honors Night ~ Grades 9 -11, Jack Moreland Auditorium @ 6 p.m.
- June 4 ~ Preschool Graduation: AM Classes; 9:15, 10:00 & 10:50 ~ PM Classes; 1:15, 2:00 & 2:50
- June 5 ~ Last day for students
- June 6 ~ Senior Honors Night Dinner, Garden of Park Hills @ 6 p.m.
- June 7 ~ Board Meeting, location TBD @ 6 p.m.
- June 8 ~ Holmes High School One-Hundred and Fiftieth Annual Commencement Exercises, 7:00 p.m.
- June 9 ~ Special Meeting, 9:00 a.m. in the Board Room

XIV. Executive Session

No executive session requested.

XVI. Adjournment

Meeting adjourned by consensus at 7:54 p.m.

 _____ April Brockhoff, Board Chair

 _____ Alvin Garrison, Superintendent