

**Covington Board of Education**  
**MINUTES ~ Regular Meeting**

June 21, 2018

5:00 PM

25 E. 7th Street, Covington, Kentucky 41011

**I. Call to Order**

**II. Roll Call**

**Attendance Taken at 5:00 PM:**

Present Board Members:

Mr. Jerry Avery

Ms. Julie Geisen Scheper

Ms. Glenda Huff

Mr. Tom Wherry

Ms. April Brockhoff

**III. Amend the Agenda**

**Motion Passed 062118\_01:** The Covington Board of Education made a motion to amend the agenda to add 2017-2018 Annual Superintendent Evaluation passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery

Yes

Ms. Julie Geisen Scheper

Yes

Ms. Glenda Huff

Yes

Mr. Tom Wherry

Yes

Ms. April Brockhoff

Yes

**IV. Pledge of Allegiance**

The Board of Education led the Pledge of Allegiance.

**V. Welcome and Board Chair Comments**

Ms. April Brockhoff, Board Chair welcomed everyone to the meeting.

**VI. Public Input**

No one opted to address the board.

**VII. District Recognition and Presentations**

**a. Mr. Asher Benjamin Smith, Holmes High School Diploma Recipient, conferred on June 13, 2018**

Mr. Asher Benjamin Smith did not attend the board meeting to receive his diploma.

**b. Mr. Jacob Brearton, Covington High School Diploma Recipient, conferred June 5, 2018**

Mr. Jacob Brearton, did not attend the board meeting to receive his diploma.

## VIII. Informational Items

### 1. Kagan Professional Development for Holmes High School

Mr. Scott Hornblower, Holmes High School Principal informed the board about their initiative to use Kagan Professional Development at Holmes High School. Ms. Glenda Huff, Board Member, motioned to move the item from informational to approval.

**Motion Passed 062118\_02:** The Covington Board of Education made a motion to move Kagan Professional Development for Holmes High School from informational to approval. Kagan Professional Development for Holmes High School passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

### 2. Personnel Actions

Mr. Alvin Garrison, Superintendent, introduced the Personnel Actions.

### 3. Investment Recap

Ms. Annette Burtschy, Director of Finance, provided an investment recap on investments that the Covington Independent Public School District has entered into since March and April of 2015.

## IX. Report of the Treasurer

### 4. Monthly Financial Report ~ May FY2018

Ms. Annette Burtschy, Director of Finance provided the Budget Narrative for May FY2018

**Motion Passed 062118\_03:** The Covington Board of Education approves the May FY2018 Monthly Financial passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

### 5. Warrant Expenditure Report

**Motion Passed 062118\_04:** The Covington Board of Education approves the Warrant Expenditure Report passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **6. Donations FY18 from School Activity Funds**

**Motion Passed 062118\_05:** The Covington Board of Education approves the Donations FY18 from School Activity Funds passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **7. Collateral Security Agreement with Heritage Bank**

**Motion Passed 062118\_06:** The Covington Board of Education approves the Collateral Security Agreement with Heritage Bank passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **8. Indirect Cost Rate FY 2018-2019**

**Motion Passed 062118\_07:** The Covington Board of Education approves the Indirect Cost Rate FY 2018-2019 passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **X. Consent Agenda**

**Motion Passed 062118\_08:** The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **9. Holmes High School Class of 2018**

### **10. Membership Attendance Report 2017-2018 School Year (Ninth & Tenth Month)**

### **11. Leave of Absence Request ~ Employee #1054**

### **12. Leave of Absence Request ~ Employee #1102**

### **13. Leave of Absence Request ~ Employee #5107**

### **14. Leave of Absence Request ~ Employee #5186**

### **15. Approval of Minutes ~ May 24, 2018 Regular Board Meeting**

### **16. Approval of Minutes ~ June 7, 2018 Regular Board Meeting**

**XI. Individual Approval Agenda Items**

**17. School Related Student Trip ~ FBLA Leadership Development Camp**

**Motion Passed 062118\_09:** The Covington Board of Education approves the School-Related Student Trip ~ FBLA Leadership Development Camp passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

**18. Updated Service Options with Carnegie for 2018-2019**

**Motion Passed 062118\_10:** The Covington Board of Education motioned to amend the agenda to add the First Proposal Option from the May 24, 2018 Regular Board Meeting to include the \$65,500 service option 1 passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

**Motion Passed 062118\_11:** The Covington Board of Education approves to further review the proposed Updated Service Options at the next meeting on July 26, 2018 including the first proposal that was provided at the May 24, 2018 Regular Board Meeting and the three additional options provided at the June 21, 2018 Regular Board Meeting with Carnegie for 2018-2019 school year passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

**19. District-Wide Copier Lease**

**Motion Passed 062118\_12:** The Covington Board of Education approves the District-Wide Copier Lease with ComDoc passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **20. KSBA Legal Policy Amendments - Final Reading**

**Motion Passed 062118\_13:** The Covington Board of Education approves the KSBA Legal Policy Amendments - Final Reading passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **21. KSBA Recommended Policy Amendments - Final Reading**

**Motion Passed 062118\_14:** The Covington Board of Education approves the KSBA Recommended Policy Amendments – Final Reading passed with a motion by Ms. Glenda Huff and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **XII. Addendum Agenda**

### **22. 2017-2018 Annual Superintendent Evaluation**

**Motion Passed 062118\_15:** The Covington Board of Education approves the 2017-2018 Annual Superintendents Evalutaion passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **XIII. Report of the Attorney**

No report from Claire Parsons, Board Attorney.

## **XIV. Further Discussion and/or announcements by the Board of Education**

### **XV. Upcoming Events**

Mr. Alvin Garrison, Superintendent introduced the upcoming events.

### **XV. Executive Session**

No Executive Session requested.

**XVI. Adjournment**

The Board made a consensus to adjourn at 6:13 p.m.



Ms. April Brockhoff, Board Chair



Mr. Alvin Garrison, Superintendent