

Covington Board of Education
MINUTES ~ Regular Meeting

July 26, 2018

5:00 PM

25 E. 7th Street, Covington, Kentucky 41011

I. Call to Order

Ms. April Brockhoff, Board Chair called the meeting to order.

II. Roll Call

Attendance Taken at 4:59 PM:

Present Board Members:

Mr. Jerry Avery
Ms. Julie Geisen Scheper
Mr. Tom Wherry
Ms. April Brockhoff

Absent Board Members:

Ms. Glenda Huff

Updated Attendance:

Mr. Jerry Avery was updated to present at: 5:15 PM

Motion Passed 072618_01: The Covington Board of Education made a motion to excuse Glenda Huff from the July 26, 2018 Regular Board Meeting passed with a motion by Ms. Julie Geisen Scheper and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

III. Pledge of Allegiance

The Board of Education led the Pledge of Allegiance.

IV. Welcome and Board Chair Comments

Ms. April Brockhoff, Board Chair welcomed everyone to the meeting.

V. Public Input

No one opted to address the board.

VI. District Recognition and Presentations

a. Summer Program Students

Stacie Strotman, Director of Community and Family Engagement publicly thanked the Board of Education for their continued financial support for this year's summer program. Students from the summer program made thank you cards for each board member.

b. Mr. Antoine L. Perrin, Covington High School Diploma Recipient, conferred on June 5, 2018

Ms. Lorie Duffy, Transformational Learning Principal, recognized Mr. Antoine L. Perrin and awarded his Covington High School Diploma that was conferred on June 5, 2018.

VII. Amend the Agenda

1. Request to move agenda item #27 ~ Carnegie Programming Options for 2018-2019 to the beginning of the meeting

April Brockhoff, Board Chair, recommended moving agenda item #27, Carnegie Programming Options for 2018-2019 to the beginning of the meeting to vote on options. There were thirty-three agenda items, the board members requested this out of respect of the Carnegie Director, Alissa Paasch's time.

Motion Passed 072618_02: The Covington Board of Education approves moving agenda item #27, Carnegie Programming Options for 2018-2019 to the beginning of the meeting passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Absent
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

2. Carnegie Programming Options for 2018-2019

Motion Passed 072618_03: The Covington Board of Education approves the Carnegie Programming, Option 5 Project-Based Lessons. Total cost \$130,848 for 2108-2019 school year passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Absent
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

VIII. Informational Items

3. Northern Kentucky Community Action Commission (NKCAC) and Early Head Start Child Care Partnership Project Collaboration Agreement

Kim Terry, Director of Chapman Childcare Center, provided the Northern Kentucky Community Action Commission (NKCAC) and Early Head Start Child Care Partnership Project Collaboration Agreement to the Board of Education as an informational item for review. Ms. Terry will bring the item back on August 9, 2018 for approval.

4. Safe and Civil Schools Contract for 2018-2019

Dr. Janice Wilkerson, Assistant Superintendent, provided the Safe and Civil Schools Contract for 2018-2019 as an informational item. The contract will be brought back to the board for approval on August 9, 2018. This contract is for year two of Foundations school team training with Safe and Civil Schools trainer Susan Isaacs. This training assists schools in meeting the requirements of the DOJ-CIPS agreement.

5. Yearly Review of Assurances from Kentucky Department of Education

Suzanne Thompson, Elementary Director, provided the Yearly Review of Assurances from Kentucky Department of Education to the board as an informational item. This item will be brought back to the board for approval on August 9, 2018.

6. Health Services 2017-2018 Report

Ms. Jennifer Fowee, Director of Health Services presented an overview of district Health Services that have been provided and supporting data from district and community partners.

7. 2017-2018 Year End Attendance Report

Mr. Ken Kippenbrock, Director of Pupil Personnel, presented the 2017-2018 Annual Attendance report and compared data from 2016-2017 to 2017-2018. Kippenbrock also shared state compared to district trend data, truancy diversion program data, as well a safety and security update.

8. Elementary Day Treatment Program Update

Mr. Ken Kippenbrock, Director of Pupil Personnel provided an update on the Elementary Day Treatment program that included; overall program data, successes and challenges.

9. Personnel Actions

Mr. Eric Neff, Director of Personnel provided the Personnel Actions exhibit that have taken place since the board meeting of June 21, 2018.

10. CIPS 2018-2019 Salary Schedule ~ First Reading

Mr. Eric Neff, Director of Personnel introduced as a first reading the updated salary schedule that includes 2 recommendations provided by the Barnes Denning's salary schedule study. The update includes 1% pay increase for all base salaries for certified and classified staff (pages 1-7 on salary schedule) and a step increase for the administrative salaries (page 1 on salary schedule). The item will be brought back to the board on August 9, 2018 for a vote.

11. Kronos Quote ~ Electronic Timekeeping

Ms. Annette Burtschy, Director of Finance and Ms. Carlene Goins, Payroll Supervisor presented the Kronos Quote for Electronic Timekeeping. A committee was formed made up of the superintendent, finance officer, payroll staff, a school Secretary, a district Secretary, and a district supervisor who oversees staff out at the schools. The committee met with three separate vendors to hear their presentations on what they can offer in regards to electronic timekeeping. The committee met after those presentations to discuss/determine which one would be best to meet the needs of CIPS. The committee is recommending Kronos as the vendor of choice. Year one = \$70,525.0 and Year two and three = \$22,275.00. This informational item will be brought back for approval on August 9, 2018.

12. Change Policy 04.3111, District Issuance of Checks ~ First Reading

Ms. Annette Burtschy, Director of Finance, is recommending changing Policy 04.3111, District Issuance of Checks, to pay the district's accounts payable bills daily up to weekly instead of monthly. Paying daily/weekly gets payments in the hands of our local vendors much more quickly which improves vendor relations and helps our community. It will significantly reduce the time the Accounts Payable Department spends on vendor calls (asking when they will be paid) and reconciling statements. This item will be brought back to the board for approval on August 9, 2018.

13. Edgenuity Quote

Dr. Janice Wilkerson, introduced Edgenuity Quote. Edgenuity is a digital platform that provides certified teachers delivering rigorous lessons in all content and credit bearing areas needed to attain credits to graduate according to board policy and KY Department of Education requirements. This platform, while rigorous in content and expectation, allows students with compromised reading skills to attain credit (TLC, Covington Adult High School, Credit Recovery, Home-Hospital, etc.) without the constant presence of a teacher to read the complex text in the previous platform. Edgenuity is a better fit to allow the at-risk learners in these programs to meet requirements with success and attain credit. The quote for the purchase of Edgenuity to replace Apex as the platform for TLC, Covington Adult High School, Credit Recovery and Home-Hospital is \$24,900.00. This agenda item will be brought back to the board to request approval at the next Regular Board Meeting on August 9, 2018.

IX. Report of the Treasurer

14. School Activity Fund Balances - July 2017 through June 2018

Motion Passed 072618_04: The Covington Board of Education approves the School Activity Fund Balances - July 2017 through June 2018 passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

15. School Activity Information on Receipts (Revenues) for FY18

Motion Passed 072618_05: The Covington Board of Education approves the School Activity Information on Receipts (Revenues) for FY18 passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

16. Site Based Decision Making Council Carryover Unused Funds for FY2018

Motion Passed 072618_06: The Covington Board of Education approves the Site Based Decision Making Council Carryover Unused Funds for FY2018 passed with a motion by Ms. Julie Geisen Scheper and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

17. Warrant Expenditure Report

Motion Passed 072618_07: The Covington Board of Education approves the Warrant Expenditure Report passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

18. June FY2018 Monthly Financial Report

Motion Passed 072618_08: The Covington Board of Education approves June FY2018 Monthly Financial Report passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

X. Consent Agenda

Motion Passed 072618_09: The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Julie Geisen Scheper and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

19. Emergency Certified Full-Time Teacher ~ Kloie Johnson

20. Emergency Full-Time Teacher ~ Ellen West

21. Emergency Full-Time Teacher ~ Hayley Zeis

22. Emergency Certified Full-Time Teacher ~ Rebecca Blevins

23. Emergency Certified Full-Time Teacher ~ Ian Gunn

24. Surplus Copiers

25. Minutes of Special Board Meeting ~ June 09, 2018

26. Minutes from Special Board Meeting ~ June 20, 2018

27. Minutes from Regular Board Meeting ~ June 21, 2018

XI. Individual Approval Agenda Items

28. Full Service Community Schools Grant

Motion Passed 072618_10: The Covington Board of Education approves the Full Service Community Schools Grant passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

29. Orientation & Mobility Services Contract for SY 2018-2019

Motion Passed 072618_11: The Covington Board of Education approves the Orientation & Mobility Services Contract for SY 2018-2019 passed with a motion by Mr. Jerry Avery and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

30. Occupational & Physical Therapy Services Contract for SY 2018-2019

Motion Passed 072618_12: The Covington Board of Education approves the Occupational & Physical Therapy Services Contract for SY 2018-2019 passed with a motion by Ms. Julie Geisen Scheper and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

31. BG 16-185 Phase II Change Order No. 14

Motion Passed 072618_13: The Covington Board of Education approves the BG 16-185 Phase II Change Order No. 14 passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

32. Amended District Facility Plan

Motion Passed 072618_14: The Covington Board of Education approves the Amended District Facility Plan and appoint Ralph Cooper, PCA Architect, as the Hearing Officer for a Public Hearing regarding the District Facility Plan passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

33. Create a Technology Teacher Position at Transformational Learning Center

Motion Passed 072618_15: The Covington Board of Education approves to create a Technology Teacher Position at Transformational Learning Center passed with a motion by Mr. Tom Wherry and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

34. AdvancED Agreement

Motion Passed 072618_16: The Covington Board of Education approves the AdvancED Agreement passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

XII. Addendum Agenda

No addendum items to report.

XIII. Report of the Attorney

No report from the Mary Ann Stewart.

XIV. Upcoming Events

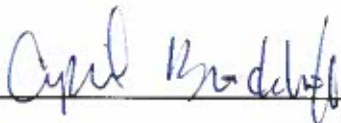
- July 27 ~ Rosie's Girls Graduation Ceremony, Holmes High School, 11 a.m. - 1:30 p.m.
- July 31 ~ STUFF THE BUS, Chick-Fil-A in Newport, 11 a.m. - 7 p.m.
- August 3 ~ Nominations due ~ Holmes Hall of Distinction & Holmes Outstanding Young Alumnus Award
- August 4 ~ Old Timers Community Event, Covington Independent booth hours 12 -6 p.m.
- August 7 ~ Back to School Event @ Sixth, 4:30 p.m. - 6:30 p.m.
- August 8 ~ Back to School Event @ GOS, 4 p.m. - 6 p.m.
- August 8 ~ Back to School Event @ LES, 4 p.m. - 6 p.m.
- August 8 ~ Back to School Event @ JGC, 5 p.m. - 7 p.m.
- August 9 ~ Back to School Event @ HMS, 4 p.m. - 6 p.m.
- August 9 ~ Back to School Event @ HHS, 4:30 p.m. - 6:30 p.m.
- August 9 ~ Regular Board Meeting, Central Office, 6 p.m.
- August 14 ~ Opening Day for all Staff, 7:30 a.m. light breakfast, 8 a.m. ceremony begins
- August 15 ~ PD Day #1
- August 16 ~ First day for students

XV. Executive Session

No Executive Session requested.

XVI. Adjournment

The Board made a consensus to adjourn at 6:52 p.m.



April Brockhoff, Board Chair



Alvin Garrison, Superintendent