

**Covington Board of Education**  
**MINUTES ~ Regular Meeting**

June 20, 2019

5:00 PM

25 E. 7th Street

Covington, Kentucky 41011

**I. Call to Order**

Mr. Tom Wherry, Board Chair, requested roll call.

**II. Roll Call**

Mr. Tom Wherry, Board Chair, requested roll call.

**Attendance Taken at 5:02 PM:**

Present Board Members:

Mr. Jerry Avery

Ms. April Brockhoff

Ms. Sarah Flerlage

Ms. Glenda Huff

Mr. Tom Wherry

**III. Amend the Agenda**

**Motion Passed 062019\_01:** The Covington Board of Education approves to amend the agenda to remove informational item #2, Vision and Hearing Impairment Contractual Services and move items #20 Adopt a Resolution Authorizing the Covington Finance Corporation to issue Revenue Bonds, #21, BG 19-202 Security Entry Vestibule Bids and #22, Revised BG 19-202 Security Upgrades before Informational items passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery Yes

Ms. April Brockhoff Yes

Mrs. Sarah Flerlage Yes

Ms. Glenda Huff Yes

Mr. Tom Wherry Yes

**IV. Pledge of Allegiance**

The Board led the Pledge of Allegiance.

**V. Welcome and Board Chair Comments**

Mr. Tom Wherry, Board Chair, welcomed everyone to the meeting and read the Board's team commitments.

**VI. Public Input**

No one opted to address the Board.



## VII. Amended Agenda Items

### 1. Adopt a Resolution Authorizing the Covington Finance Corporation to issue Revenue Bonds

**Motion Passed 062019\_02:** The Covington Board of Education approves the Resolution authorizing the Covington Finance Corporation to issue Revenue Bonds passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

### 2. BG 19-202 Security Entry Vestibule Bids

**Motion Passed 062019\_03:** The Covington Board of Education approves the BG 19-202 Security Entry Vestibule Bids passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

### 3. Revised BG 19-202 Security Upgrades

**Motion Passed 062019\_04:** The Covington Board of Education approves the Revised BG 19-202 Security Upgrades passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

## VIII. Informational Items (Action Possible)

### 4. Personnel Actions

The personnel actions listed on the exhibit have taken place since the board meeting of May 23, 2019.

#### Personnel Actions JUNE 20, 2019

#### New Appointments

##### Certified:

William Brausch  
Laura Coleman  
Rachel Evans

Teacher – Holmes High School  
Teacher – Holmes Middle School  
Teacher – John G. Carlisle



Christopher Felts  
Lindsay Hoefker  
Frederick Krieger  
Audrey McGuire  
Gillian Murray

Teacher – Ninth District  
Teacher – Latonia Elementary  
Teacher – Holmes High School  
Teacher – Glenn O. Swing  
Teacher – John G. Carlisle

Classified:

Shawna Dalton  
Brenda Elgin

Bus Monitor – Transportation Department  
School Secretary – James E. Biggs

Youth Summer Workers District-Wide

Daisy Grooms  
Johnathon Heisel  
Kortlan Jenkins  
Jayvin Jones  
Reghan Nelson  
Kayli Rice  
Jackson Scott  
Amirah Smith  
Lanay Webb

**Contracts Offered**

Certified:

Paula Baldwin  
William Grein  
Office

Teacher – Ninth District  
KY Retired - DAC/Research Technician – Central

**Change of Assignments for School Year 2019-2020**

Certified:

Meghan Dean

From Teacher at Holmes Middle School to Teacher at John G. Carlisle

Pam Howard

From Teacher at Glenn O. Swing to Teacher at John G. Carlisle

Christina Lacalameto

From Teacher at Ninth District to Teacher at Latonia Elementary

Lisa Maglinger

From Teacher at Latonia Elementary to Teacher at Ninth District

Classified:

Renee Fuson

From Instructional Assistant at Sixth District to School Secretary at John G. Carlisle

Aisha Payne

From School Secretary at Ninth District to School Secretary at Ninth District

Jamarcus White

From Interim District Technology at Central Office to District Technology Coordinator at Central Office



**Supplemental Contracts Offered**

Instructional and Elementary Sports, Effective for School Year 2018-2019:

Lori Brinkman Elementary Soccer Coach – John G. Carlisle  
Angie Turnick Summer School Coordinator – Holmes High School

Special Education EBD/FMD:

Leah Jones Ninth District

Holmes Athletics, Effective for School Year 2018-2019:

Eddie Nelson Varsity Baseball – Head Coach

**Leave of Absences**

Certified:

Amber Cunigan FMLA approved beginning May 6, 2019 and ending October 11, 2019  
Kelsey Hillebrand FMLA approved beginning August 13, 2019 and ending September 30, 2019  
Stephanie Romes FMLA approved beginning August 13, 2019 and ending October 25, 2019

**CERTIFIED LIMITED CONTRACTS NON-RENEWED FOR SCHOOL YEAR 2019-2020**

James Adams Teacher – Holmes Middle School  
Rebecca Blevins Teacher – Holmes Middle School  
Martha Coffman Teacher – Holmes Middle School  
Audrey McGuire Teacher – Holmes Middle School  
Morgan Roell Teacher – Holmes Middle School  
John Sorrell Teacher – Holmes Middle School  
Donna Woods Teacher – Holmes Middle School

**Resignations**

Certified:

Maranda Althaver Teacher – Ninth District  
Alex Bernardo Teacher – Holmes Middle School  
Stephanie Boney-King Teacher – Ninth District  
DeAndre Florence Teacher – Holmes Middle School  
Ekaterina Katzarova Teacher – Holmes High School  
Deborah Langguth Teacher – Ninth District  
Chelsea Verst Teacher – Latonia Elementary  
Kelsey Wilkens Teacher – Holmes Middle School  
Natalie Wilson Teacher – Holmes Middle School

Substitute Teachers:

Emily Stratton

Classified:

Justin Childers School Security – Holmes Middle School  
Shana Donskey Instructional Assistant – Sixth District  
Austin Gullett CLC Activity Leader – Ninth District



Don-Shay Jackson  
Erin Janzen  
Isaiah Jones  
Lynmarie Pabon-Martinez  
Cindy Miller

Instructional Assistant – Glenn O. Swing  
Instructional Assistant – John G. Carlisle  
Security Specialist – Holmes Middle School  
Administrative Assistant – Holmes High School  
Nutrition Services Cook – Ninth District

### **Retirements**

#### Classified:

Carolyn McMillon  
Darrell Simpson

Childcare Worker II – Chapman Childcare  
Custodian – Holmes High School

### **5. Vision & Hearing Impairment Contractual Services**

Per the request of Esther Brady, Director of Special Education, the Vision & Hearing Impairment Contractual Services agreement was removed from the agenda due to the applicant backing out.

### **6. Monthly Attendance Report ~ Ninth and Tenth Month**

Mr. Ken Kippenbrock, Director of Pupil Personnel, provided the Board the Monthly Attendance report for the ninth and tenth months. He noted that the district ended with more students than last year.

### **7. End of Year Attendance Comparison**

Mr. Ken Kippenbrock, Director of Pupil Personnel, provided a report that contains the membership and percentage of attendance for students by school and compares the current year's enrollment figures with those from previous school years. The 2018-2019 figures are preliminary numbers only. These figures do not include other adjustments like overage/underage, suspensions, partial day enrollments, performance base etc.

### **8. District Enrollment Center**

Mr. Ken Kippenbrock, Director of Pupil Personnel, provided information on the District Enrollment Center that will open July 1, 2019. The District Enrollment Center will complete enrollment for Pre-K through-12th grade. Enrollment for students "new" to the district and students transferring to another Covington Independent Public School, as a result of change in address, will be completed at the Enrollment Center. Screens and referrals for ESL Enrollment and Assessment, Health Services, School Counseling, Family Resource, Project Home, and Transportation Services may be completed as part of the enrollment.

### **9. Project Home and Foster Care Update**

Ms. Lori Eifert, Project Home Coordinator, provided her annual update on Project Home and Foster Care.



## 10. Homeless Clerical Assistant

Mr. Ken Kippenbrock, Director of Pupil Personnel, is requesting to hire a part-time Homeless Clerical Assistant to assist Ms. Lori Eifert, Project Home Coordinator with her daily data entry duties so Ms. Eifert can continue to focus on providing our students with services. Attached Clerical Assistant job posting is a template and will be updated to reflect correct Supervisor and indicate part-time position.

**Motion Passed 062019\_05:** The Covington Board of Education approves to move to the Homeless Clerical Position from informational to approval passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	No
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

**Motion Passed 062019\_06:** The Covington Board of Education approves the Homeless Clerical Assistant passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

## IX. Report of the Treasurer

### 11. Bank Depository FY20

**Motion Passed 062019\_07:** The Covington Board of Education approves the Bank Depository FY20 with Heritage Bank beginning July 1, 2019, not to exceed two years passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

### 12. Indirect Cost Rate FY 2019-2020

**Motion Passed 062019\_08:** The Covington Board of Education approves the Indirect Cost Rate FY 2019-2020 passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes



### 13. School Activity Fund Budgets FY20

**Motion Passed 062019\_09:** The Covington Board of Education approves the School Activity Fund Budgets for FY20 passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

### 14. Donations FY19 from School Activity Funds

**Motion Passed 062019\_10:** The Covington Board approves the Donations FY19 from School Activity Funds passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

### 15. Monthly Financials ~ May

**Motion Passed 062019\_11:** The Covington Board of Education approves the Monthly Financials for May passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

### 16. Warrant Expenditure Report

**Motion Passed 062019\_12:** The Covington Board of Education approves the Warrant Expenditures passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes



## X. Consent Agenda

**Motion Passed 062019\_13:** The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

**17. Approval of Minutes ~ June 6, 2019 Regular Meeting**

**18. Approval of Minutes ~ June 6, 2019 Special Meeting**

**19. Emergency Certified Full-Time Teacher ~ Ms. Autumn Strong**

**20. KSBA Medicaid Billing Contract**

**21. A Step Ahead Pediatric Therapy Contract**

**22. Holmes High School Class of 2019**

## XI. Individual Approval Agenda Items

### 23. District Assurances

**Motion Passed 062019\_14:** The Covington Board of Education approves the District Assurances passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

## XII. Addendum Agenda (Action Possible)

### 24. Revised Salary Schedule 2019-2020

**Motion Passed 062019\_15:** The Covington Board of Education approves the Revised Salary Schedule for 2019-2020 passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	No
Mrs. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

## XIII. Report of the Attorney

No report from the Attorney, Mary Ann Stewart.

## XIV. Upcoming Events

Mr. Garrison announced the upcoming events.





**XV. Executive Session**

Pursuant to KRS 61.800 (1) (m) for discussion of a specific public record exempted from disclosure under KRS 61.878 (1) (m), Mary Ann Stewart, Board Attorney, requested to enter into Executive Session.

**Motion Passed 062019\_16:** The Covington Board of Education approves to enter into Executive Session at 6:37 p.m., pursuant to KRS 61.800 (1) (m) for discussion of a specific public record exempted from disclosure under KRS 61.878 (1) (m) passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

- Mr. Jerry Avery Yes
- Ms. April Brockhoff Yes
- Mrs. Sarah Flerlage Yes
- Ms. Glenda Huff Yes
- Mr. Tom Wherry Yes

**Motion Passed 062019\_17:** The Covington Board of Education approves to exit from Executive Session at 6:55 p.m. passed with a motion by Ms. Glenda Huff and a second by Mrs. Sarah Flerlage.

- Mr. Jerry Avery Yes
- Ms. April Brockhoff Yes
- Mrs. Sarah Flerlage Yes
- Ms. Glenda Huff Yes
- Mr. Tom Wherry Yes

**XVI. Adjournment**

The Covington Board of Education made a consensus to adjourn at 6:56 p.m.

\_\_\_\_\_ Tom Wherry, Board Chair

\_\_\_\_\_ Alvin Garrison, Superintendent

