

**Covington Board of Education**

**MINUTES ~ Regular Meeting**

August 29, 2019

5:00 PM

25 E. 7th Street

Covington, Kentucky 41011

**I. Call to Order**

Ms. Glenda Huff, Board Vice Chair, called the meeting to order.

**II. Roll Call**

**Attendance Taken at 4:59 PM:**

Present Board Members:

Mr. Jerry Avery

Ms. April Brockhoff

Ms. Sarah Flerlage

Ms. Glenda Huff

Absent Board Members:

Mr. Tom Wherry

**Motion Passed 082919\_01:** The Covington Board of Education approves the absence of Mr. Tom Wherry, Board Chair passed with a motion by Ms. April Brockhoff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

**III. Pledge of Allegiance**

Miss Lane Flerlage, Board member's daughter led the Pledge of Allegiance.

**IV. Welcome and Board Chair Comments**

Ms. Glenda Huff, Board Vice Chair, welcomed everyone to the meeting and asked them to silence their phones.

**V. Public Input**

Ms. Jennifer Batchelor, Chapman Daycare parent and Latonia Elementary teacher, spoke about the incident that took place with her eighth month daughter while attending Chapman Daycare on August 26, 2019.

**VI. District Recognition and Presentations**

No district recognition or presentations.



## VII. Informational Items (Action Possible)

### 1. Personnel Exhibit

The personnel actions listed on the exhibit have taken place since the board meeting on July 25, 2019.

#### Personnel Actions AUGUST 29, 2019

##### New Appointments

###### Certified:

Ben Brown	Teacher – Holmes High School
Olivia Brown	Teacher – Sixth District
Cecelia Callahan	Teacher – Holmes Middle School
Elizabeth Collins	Teacher – Sixth District
Beth Combs	Teacher – Holmes Middle School
Robert Conda	Teacher – Holmes Middle School
Melissa Cooper	Teacher – Ninth District
Veronika Day	Teacher – Holmes Middle School
Shana Donskey	Teacher – Holmes High School
Eric Fuentes	Teacher – Sixth District
Jacob Gibson	Teacher – Sixth District
Morgan Gilvin	Teacher – Holmes High School
Jason Graham	Teacher – Holmes High School
Shayne Hays	Teacher – Holmes High School
Kayla Herald	Teacher – Latonia Elementary
Michelle Jump	Teacher – Holmes High School
Jodi Klaiss	Teacher – Ninth District
Jordan Mastin	Teacher – Glenn O. Swing
Krista Middendorf	Teacher – Glenn O. Swing
Patricia Nance	Teacher – Holmes Middle School
Sarah Pellegrini	Teacher – Glenn O. Swing
Matthew Pederson	Teacher – Holmes High School
Molly Russell	Teacher – Holmes Middle School
Laura Tay	Teacher – Latonia Elementary
Erica Thelen	Teacher – Holmes Middle School
Hannah Worley	Teacher – Ninth District
Amanda Zwirgzdas	Teacher – John G. Carlisle

###### Classified:

Amber Ba	Instructional Assistant – John G. Carlisle
Tammy Bleha	Instructional Assistant – James E. Biggs
Wesley Brown	Bus Driver – Transportation Department
David Clark	School Security – Holmes High School
Stephanie Coyle	Instructional Assistant – Sixth District
Lisa Day	Custodian – John G. Carlisle
Jennifer Dicke	Instructional Assistant – Glenn O. Swing
Leah Dodson	Child Care Provider I – Chapman Childcare
Heather Gipson	Child Care Provider I – Chapman Childcare
Kathleen Hammad	Bus Driver – Transportation Department



Eon Harvey  
Jeremiah Israel  
Sara Johnson  
Bradley Klein  
Jared Laney  
Valencia Miller  
Kara Pangburn

Sydnee Penn  
Susan Propst  
William Shine  
Nona Stevenson  
Kelly VonHandorf  
Tanner Watts  
Morgan Whisman  
Paul Wiggins Jr.

Bus Driver – Transportation Department  
Bus Driver – Transportation Department  
Bus Monitor – Transportation Department  
Nutrition Services Assistant I – Latonia Elementary  
Computer Maintenance Technician – District Wide  
Nutrition Services Assistant I – Ninth District  
Part-time Clerical Assistant – Project Homes – Central Office  
School Security – Holmes Middle School  
Instructional Assistant – Sixth District  
Custodian – Latonia Elementary  
Nutrition Services Assistant I – HHS  
Instructional Assistant – Ninth District  
School Security – Holmes Middle School  
Nutrition Services Assistant I – Latonia Elementary  
Instructional Assistant – Ninth District

**Substitutes**

Certified:

Katherine Boling	Rank IV
Mike Caldwell	Rank IV
Jennifer Dierig	Rank IV
Hannah Edelen	Rank IV
Meredith Hargis	Rank IV
Annette Hockney	Rank IV
Danielle Holley	Rank IV
Brendan Houston	Rank IV
Lana Morris	Rank IV
William Schult	Rank IV
Donna Woods	Rank II

Classified:

Thania Valdivia Arenas	Family Advocate Interpreter/Translator – Spanish – District Wide
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**Change of Assignments for School Year 2019-2020**

Certified:

Denise Bezold	From Teacher at Sixth District to Teacher at John G. Carlisle
Ellen Peach	From Teacher at Glenn O. Swing to Assistant Principal at Glenn O. Swing

Classified:

Sonya Gilbert	From Nutrition Services Assistant I at Ninth District to Cook at Ninth District
Elizabeth Kozerski	From Instructional Assistant at John G. Carlisle to Instructional Assistant at Ninth District



Mary Moses

From Cook at Holmes High School to Nutrition Services Assistant at Holmes High School

**Supplemental Contracts Offered**

Instructional and Elementary Sports

Vivian Gonzalez-Bodden

Academic Chair – ELL/Spanish, 1-5 Members – Holmes High School

Sharon Braun

ROTC Rifle Team Assistant Coach – Holmes High School

Sharon Braun

ROTC Drill Team Head Coach- Holmes High School

Shawn Farrell

National Board Certified Teacher – Sixth District

Brooke Graham

National Honor Society – Spanish – Holmes High School

Brook Graham

Academic Chair – Spanish, 1-5 Members – Holmes High School

Lauren Hardy

Academic Chair – English, 1-5 Members – Holmes High School

F. Conrad Krieger

Band Director – Holmes High School

Amber Lykins

School Webmaster – Holmes High School

Amber Lykins

Transition Coordinator .5 – Holmes High School

Maranda Meyer

Elementary Lead – Latonia Elementary

Kim Pastura

Transition Coordinator .5 – Holmes High School

Donny Roundtree

Academic Chair – CTE, 11 Members – Holmes High School

Amber Sweeney

Elementary Cheerleading Coach – Latonia Elementary

Laura Tay

National Board Certified Teacher – Latonia Elementary

Cameron Tucker

Academic Chair – PE/Health/Arts, 1-5 Members – Holmes High School

Emily Urlage

Elementary Lead – John G. Carlisle

Paul Wilson

ROTC Rifle Team Head Coach – Holmes High School

Nick Walter

National Honor Society Co-Sponsor – Holmes High School

Sally Wyatt

Academic Chair – Science, 6-10 Members – Holmes High School

TLC

Gerry Cunningham

Kathy Cunningham

Doug Fruchtenicht

Ken Kippenbrock

Michael Listerman

Tyler Perkins

Holmes Athletics

Jim Anstead

Basketball – Girls Varsity Assistant Coach

Alissa Brown

Basketball – Girls Varsity Head Coach

Ben Brown

Basketball – Boys Varsity Assistant Coach

Ben Brown

Football – Assistant Varsity Coach

Brad Carr

Basketball – Boys Varsity Head Coach

Eli Florer

Football – Assistant Varsity Coach



Kyle Graven  
S. Greg Hacker  
Jon Hopkins  
Jon Hopkins  
Jim Huhn  
Jim Huhn  
Jim Huhn  
Karra Jackson  
Karra Jackson  
Karra Jackson  
Zachary Jennings  
Jason Moore  
James Perrin  
James Perrin  
Brian Thomas  
Brittany Olvera-Vancini  
John Wimzie

**Marching Band:**

Kyle Coar

Robin Jackson

F. Conrad Krieger

Sarah Krieger

Nathaniel Larwa

**Resignations**

**Certified:**

Cynthia Adkins

Traci Branstutter

Margaret Brown

Abby Cason

Cynthia Davidson

Melissa Graf

Jason Graham

Rebecca Hall

Kelsey Hillebrand

Erin Key

Jennifer Renae Lovins

Scott Shepard

Carter Shinkle

Amanda Stadelmann

Danielle Wells

**Substitute Teachers:**

William Schult

Derek Duncan

Football – Middle School Assistant Coach

Football – Assistant Varsity Coach

Track – Girls Varsity Coach

Football – Assistant Varsity Head Coach

Basketball – Boys Timekeeper

Basketball – Girls Timekeeper

Football – Timekeeper

Cross Country – Girls Head Coach

Cross Country – Boys Head Coach

Track – Girls Head Coach

Football – Middle School Assistant Coach

Football – Varsity Assistant Coach

Track – Girls Assistant Coach

Football – Middle School Coordinator

Basketball – 6<sup>th</sup> Grade Boys Coach

Volleyball – Middle School Coach

Basketball – Boys Varsity Assistant Head Coach

Marching Band, Band Percussion, and Percussion  
Competition

Colorguard Design, Colorguard Camp, and Colorguard  
Rehearsal

Marching Band Director

Band Camp and Marching Band

Band Camp, Marching Band, and Band Design

Teacher – Sixth District

Teacher – Sixth District

Teacher – Latonia Elementary

Teacher – Latonia Elementary

School Psychologist – District Wide

Teacher – Holmes High School

Teacher – Holmes High School

Teacher – Glenn O. Swing

Teacher – Holmes Middle School

Teacher – Latonia Elementary

Teacher – Holmes Middle School

Teacher – Holmes Middle School

Teacher – Holmes High School

Teacher – Glenn O. Swing

Teacher – Holmes High School

Rank IV

Rank IV



Classified:

Brittany Kincaid  
Shailyn Pabon  
Alisha Sams  
Andrea Schroer  
Richard Witherspoon

Instructional Assistant – Latonia Elementary  
Instructional Assistant – James E. Biggs  
Custodian – Latonia Elementary  
Instructional Assistant – Glenn O. Swing  
Instructional Assistant – Transformational Learning Center

**Leave of Absence**

Certified:

Rebecca Zmurk

FMLA has been approved beginning August 13, 2019 and ending November 1, 2019

**2. KSBA 2019 Review of Procedure Amendments**

Each year, amendments to policy procedures must be reviewed by the Board.

**3. Data Security and Breach Notification Best Practice Guide Review**

Mr. Jamarcus White, Director of Technology, provided the Board with the annual Data Security and Breach Notification Best Practice Guide Review. Several internal controls have been implemented such as the out of district banner that is displayed when an employee receives an email from an address that outside the organization. The technology department also upgraded the Firewall as another layer of protection.

**4. School Based Decision Making Council Questions**

Tom Wherry, Board Chair, has requested to review the School Based Decision Making Council Questions for the 2019-2020 board meetings. These questions touch on subjects including; PLC Collaboration, Teacher Retention, Initiatives, Behavior Issues and Charter Schools. The questions will be submitted to the Principals to prepare for their school presentations at their designated board meetings. Attached are the questions from 2018-2019 board meetings. There were no changes discussed at the meeting other than the suggestions Mr. Wherry presented prior to the meeting.

**VIII. Report of the Treasurer**

**1. Adoption of Tax Rate(s) for 2019-2020 School Year**

**Motion Passed 082919\_02:** The Covington Board of Education approves the Adoption of the Compensating Tax Rate(s) for the 2019-2020 School Year passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent



## 2. School Activity Fund Balances - July 2018 through June 2019

**Motion Passed 082919\_03:** The Covington Board of Education approves the School Activity Fund Balances - July 2018 through June 2019 passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

## 3. School Activity Information on Receipts (Revenues) for FY19

**Motion Passed 082919\_04:** The Covington Board of Education approves the School Activity Information on Receipts for FY19 passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

## 4. Warrant Expenditure Report

**Motion Passed 082919\_05:** The Covington Board of Education approves the Warrant Expenditure Report for July passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

## 5. Monthly Financials ~ July

**Motion Passed 082919\_06:** The Covington Board of Education approves the Monthly Financials for July passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent



**IX. Consent Agenda**

**Motion Passed 082919\_07:** The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. April Brockhoff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

- 1. Approval of Minutes ~ August 8, 2019 Regular Meeting**
- 2. Approval of Minutes ~ August 12, 2019 Special Meeting**
- 3. Fundraiser Request ~ Sixth District Book Fair**
- 4. Fundraiser Request ~ Ninth District Coffee Cart**
- 5. Fundraiser Request ~ Glenn O Swing Kona Ice**
- 6. Orientation and Mobility Contract 2019-2020**
- 7. Emergency Certified Full-Time Teacher ~ Ms. Donna Woods**
- 8. Emergency Certified Full-Time Teacher ~ Ms. Lana Morris**
- 9. Emergency Certified Full-Time Teacher ~ Ms. Anita Beauchamp**

**X. Individual Approval Agenda Items**

**1. KSBA 2019 Legal Policy Updates ~ Final Reading**

**Motion Passed 082919\_08:** The Covington Board of Education approves the KSBA 2019 Legal Policy Updates as a Final Reading passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

**XI. Addendum Agenda (Action Possible)**

No addendum agenda items to present.

**XII. Report of the Attorney**

No report from the Attorney, Mary Ann Stewart.

**XIII. Upcoming Events**

- September 2 ~ Labor day, Schools closed
- September 3 ~ First day of school for all students
- September 12 ~ Regular Board Meeting, 6 p.m. @ Glenn O Swing Elementary
- September 14 ~ freshART Event at Behringer Crawford Museum
- September 20 ~ HHS Homecoming Parade, time TBA
- September 20 ~ HHS Homecoming Game, @ 7:00 p.m.
- September 26 ~ Regular Board Meeting, 5 p.m. @ Central Office





September 27 ~ Covington Partners Platinum Anniversary, 6 p.m. at The Madison  
 September 30 ~ Gene Kerns, Unlocking Student Talent, 9 a.m. - 12 p.m. @ Life Learning Center  
 October 10 ~ Regular Board Meeting, 6 p.m. @ Sixth District  
 October 11 ~ NKEA Day, Schools Closed  
 October 14 ~ PD#2, Schools Closed  
 October 24 ~ Regular Board Meeting, 5 p.m. @ Central Office

**XIV. Executive Session**

**Motion Passed 082919\_09:** The Covington Board of Education approves to enter in Executive Session pursuant to KRS 61.810 (1) (f) at 5:54 p.m. passed with a motion by Ms. April Brockhoff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

**Motion Passed 082919\_10:** The Covington Board of Education approves to end the Executive Session at 6:45 p.m. with no action taken passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Absent

**XV. Adjournment**

Board members made a consensus to adjourn at 6:45 p.m.

Thomas D. Wherry Tom Wherry, Board Chair

Alvin Garrison Alvin Garrison, Superintendent

