

Covington Board of Education

MINUTES ~ Regular Meeting

January 23, 2020

5:00 PM

25 E. 7th Street

Covington, Kentucky 41011

I. Call to Order

Mr. Tom Wherry, Board Chair called the meeting to order.

II. Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Mr. Jerry Avery

Ms. April Brockhoff

Ms. Sarah Flerlage

Ms. Glenda Huff

Mr. Tom Wherry

III. Amend the Agenda

Mr. Tom Wherry, Board Chair requested to amend the agenda. Move item #10, Benefits Proposal Voluntary Employee Benefits & Section 125 Plan Administration Services and item #8, School Bus Maintenance Agreement from the Report of the Treasurer to Informational Items.

Motion Passed 012320_01: The Covington Board of Education approves to amend the agenda by moving item #10, Benefits Proposal Voluntary Employee Benefits & Section 125 Plan Administration Services and item #8, School Bus Maintenance Agreement from the Report of the Treasurer to Informational Items passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

IV. Pledge of Allegiance

Mr. Tom Wherry, Board chair led the Pledge of Allegiance.

V. Welcome and Board Chair Comments

Mr. Tom Wherry, Board Chair welcomed everyone to the meeting. Mr. Wherry read the Covington Board of Education's commitments.

VI. Public Input

Ms. Deb Winkler, CEA President requested to be added to the Board meetings monthly to give a monthly report.



VII. District Recognition and Presentations

No District Recognition and presentations.

VIII. Informational Items (Action Possible)

1. Nutrition and Physical Activity Environments KRS 158.856

Ms. Taryn Stewart, Director of Nutrition Services provided the district's annual assessment of school nutrition. The Nutrition and Physical Activity Report was provided to parents, local board members and site based council members.

2. District Wide Curriculum Update

Mr. Scott Alter, Assistant Superintendent of Learning Support discussed the District Wide Curriculum Update for grades K-12. The district curriculum will cover the new Kentucky Academic Standards in all content areas. The curriculum development process has been led by district leadership in collaboration with school administrators and teacher leads. Those involved in the process include all teachers K-12 in all 5 elementary schools, HMS, HHS and TLC. The process will be ongoing until its initial completion. After its initial completion we will develop a review/revision process in order to maintain the curriculum. We will also develop monitoring systems which will monitor schools fidelity of implementation of the curriculum, communication with teachers regarding implementation concerns, monitoring of assessment performance of all schools and further professional development for teachers and administrators around all components of curriculum implementation.

3. Personnel Actions

The personnel actions listed on the exhibit have taken place since the board meeting of December 12, 2019.

New Appointments

Certified:

Norma Acey	Teacher – Ninth District
Brent Daniels	Teacher – Ninth District
Allen Dillon	Teacher – Holmes Middle School
Ken Ellis	Interim Athletic Director – Holmes High School
Jacqueline Good	Permanent Substitute – Holmes High School
Erica Schrage	Teacher – Ninth District

Classified:

Zachary Arnold	Custodian – Holmes Campus
Ronnell Gibson	Instructional Assistant – John G. Carlisle
Lindsey Gosney	Instructional Assistant – James E. Biggs
Emily Guilliams	CLC After School Activity Leader – Ninth District
Marquis McQueen	Bus Driver – Transportation
Skylar Mullis	CLC After School Activity Leader – Ninth District
Pam Stark	ESS Teacher – Ninth District
Jess Wilson	Bus Monitor – Transportation

Substitutes

Certified:



Ashley Brockman	Rank IV
Malia Gladen	Rank IV
Amy Goetz	Rank IV
John Hazeres	Rank IV
Shana Mullins	Rank IV
Edwin Staat	Rank IV

Student Worker

Austin Lawson	Help Desk Co-Op – Holmes High School
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Supplemental Contracts Offered

Instructional and Elementary Sports

Barbara Hill	School Webmaster – Holmes Middle School
Andrea Leonard	Elementary Boys Basketball Coach – John G. Carlisle
Cameron Tucker	I-Team PLC Facilitator – Leadership Team – Academic Chair 16-up – Holmes High School

Holmes Athletics

Dan Curtis	Fastpitch Softball – Head Coach
Chelsea Fischer	8 th Grade Cheerleading Coach
Virginia Johnson	Basketball – Girls Statistician
Amber Lykins	Fastpitch Softball – Assistant Coach
Eddy Nelson	Basketball – 8 th Grade Girls Coach
Tracy Pope	Basketball – Freshman Boys Coach
Bobby Rice	Fastpitch Softball – Assistant Coach

CLC

Kim Frank	CLC Activity Leader I – Latonia Elementary
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Resignations

Certified:

Brent Daniels	Teacher – Ninth District
Kylie Noltemeyer	Teacher – Holmes High School
Melissa Stopsky	Teacher – Ninth District

Classified:

Michelle Combs	School Nurse – Sixth District
Madeline Goss	Bus Monitor – Transportation Department
Kerry McHugh	Family Resource Center Coordinator – John G. Carlisle
Megan Morford	CLC Community Learning Center Coordinator – Holmes Middle School
Terri Poppaw	Bus Driver – Transportation Department
Corey Sena	Instructional Assistant – James E. Biggs

Retirement

Certified:

Paul Wilson	Teacher – Holmes High School (at end of 19-20 School year)
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Leave of Absence

Certified:

Denise Henson	FMLA has been approved beginning December 4, 2019 and ending March 2, 2020
LaBradford Rollins	FMLA has been approved beginning December 13, 2019 and ending January 6, 2019
Janice Wilkerson	FMLA has been approved beginning November 25, 2019 and ending December 13, 2019

Classified:

Jeremiah Israel	Leave of absence has been approved beginning December 2, 2019 and ending December 16, 2019. Leave will be partially covered by sick days.
Larissa Jones	Leave of absence has been approved beginning December 6, 2019 and ending December 13, 2019. Leave will be covered by sick days.

Change of Assignments

Classified:

Charisse Welch	From Nutrition Services Assistant at Holmes High School to Instructional Assistant at Transformational Learning Center
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4. Benefits Proposal: Voluntary Employee Benefits & Section 125 Plan Administration Services

The Covington Independent Public Schools in October 2019 created a "Request for Proposal" (RFP) for the district's Voluntary Employee Benefits Program and Section 125 Plan Administration Services. These benefits are voluntary to our employees and do not have to be taken out if they choose not to. Some examples of these benefits are short term/long term disability, life insurance, cancer insurance, and accident insurance. Four companies submitted a proposal to the district in November of 2019. A benefits committee was formed to review the proposals and to narrow down to two companies. The two companies provided a detail presentation to the benefits committee in January of 2020. After much discussion with the benefits committee, it is the recommendation of the committee to stay with American Fidelity.

5. School Bus Maintenance Agreement

During the annual review of the district's insurance policies with the insurance agent, it was brought to the attention of the Finance Officer, Ms. Annette Burtschy about having a school bus maintenance agreement. This agreement is entered into when Covington provides school bus maintenance services to another school district for a fee. Annette Burtschy consulted with the Superintendent, the Transportation Department, and the district's Board Attorney on creating the School Bus Maintenance Agreement and presented to the Board, with discussion of the Board the agreement will be amended and brought back to the Board for approval at the February 13, 2020 Regular Board meeting.



IX. Report of the Treasurer

6. Draft Budget FY 2021

Motion Passed 012320_02: The Covington Board of Education approves the Draft Budget for FY2021 passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	No
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

7. Monthly Financials ~ December

Motion Passed 012320_03: The Covington Board of Education approves the Monthly Financials for December passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

8. Warrant Expenditure Report

Motion Passed 012320_04: The Covington Board of Education approves the Warrant Expenditure Report passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

9. School Activity Fund Balances - July 2019 through December 2019

Motion Passed 012320_05: The Covington Board of Education approves the School Activity Fund Balances from July 2019 through December 2019 passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes



10. School Facilities Construction Commission Offer of Assistance

Motion Passed 012320_06: The Covington Board of Education approves the School Facilities Construction Commission Offer of Assistance passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

X. Consent Agenda

Motion Passed 012320_07: The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes

11. Approval of Minutes ~ January 2, 2020, Special Meeting

12. Approval of Minutes ~ January 9, 2020, Regular Meeting

13. Fundraiser Request ~ Latonia Elementary SchoolStore.com

14. Fundraiser Request ~ Glenn O. Swing Elementary Ties and Tiaras

XI. Individual Approval Agenda Items

No Individual Approval Agenda Items to approve.

XII. Addendum Agenda (Action Possible)

No Addendum Agenda items to report.

XIII. Report of the Attorney

No report from the Attorney, Ms. Mary Ann Stewart.

XIV. Upcoming Events



Thank you to our Board members for your service to our district.

January 31 ~ Term 3 Mid Terms go home and posted to the parent portal

February 12 ~ 100th Day of School



February 17 ~ Holiday #4 Presidents Day, Schools Closed

February 21-23 ~ KSBA Annual Conference, Galt House Louisville

March 20 ~ Professional Development Day #2, Schools Closed

April 4-6 ~ NSBA Annual Conference, Chicago

May 5-27 ~ Testing Window

Download the Covington Independent Schools District app for athletic events.

XV. Executive Session

No Executive Session requested.

XVI. Adjournment

The Board made a consensus to adjourn at 6:41 p.m.

Thomas P. Wherry Tom Wherry, Board Chair

Alvin Garrison Alvin Garrison, Superintendent

