



## SBDM Minutes

February 18, 2016

Call to Order, all members sign in

Roll Call (Sara Clifford not in attendance).

Mr. Bohannon reviews mission and vision statements

Minutes were reviewed from January meeting. Mr. Ball motioned and Mrs. McMullen seconded that minutes be approved.

**Principal Selection:** Mr. Garrison was in attendance to discuss the process for hiring the new Principal.

The council has to be trained in the hiring process.

The first step is to select a trainer. Mr. Garrison informed the council that Mr. Jeff Volter is a certified trainer and is available if the council decides to use him.

The position will be posted within the next few days. Mr. Garrison stated that he will probably post the position on 2/19 or 2/22. After the position is posted, it has to remain open for at least 30 days before being filled.

There will be four meetings (three open, last meeting closed):

1. Select time line, develop criteria and interview questions;
2. Continue developing criteria and interview questions; review applications and reference checks.
3. Discuss candidates.
4. Closed session selecting candidate.

Mr. Ball asked if there is a generic posting for the Principal position. Garrison answered, yes.

Ball: Can regular meetings be held in conjunction with training meetings?

Garrison answered yes. Process should be completed within 30 days. Posting will remain open until satisfactory candidate is hired.

Goal: Would like to have someone hired before the end of school year. We don't want to settle; we want the best candidate.

Discussion of using Mr. Volter as trainer: McMullen moved and Ball seconded that Mr. Volter be used to train the council.

Regular SBDM meeting date is March 17; 1<sup>st</sup> two meetings should be held before 30 day posting expires. Tentative dates are March 2 and March 9 at 3:00 if this is ok with Mr. Volter. Mr. Garrison will check with Mr. Volter and get back with council by tomorrow, 2/19.

Mr. Garrison thanks council and leaves the meeting.

**Youth Service Center:** Ms. Watts YSC Coordinator presents Grant and summarizes details, which needs to be sent to State by March 1. Grant needs to be approved by SBDM and signed off by Mr. Bohannon. Council approves.

**Program Review:** Ms. Mackin reported that Leads met with focus on curriculum. All levels have met and provided evidence. Leads are working on getting approval of Spanish and World Language curriculum. Will bring info to next meeting for review and approval.

**Good News:**

- **ThinkLink** growth analysis was shared. Mr. Ball wanted to know the correlation between Think Link and K-Prep; if we're on target to meet our CSIP goal. It was also reported that interventions are in place to keep our students moving forward.
- **Student Voice Surveys:** Guidance Counselors are guiding this process and getting it done in a timely fashion.
- **Jump Start Theatre:** Representatives from New York are in town visiting with the students and workers. Mrs. Covert, Mrs. McMullen, and Ms. Lizama will be attending a Boot Camp this weekend. Students are working hard on learning their parts and getting into character for the Annie, Jr. performance.

Mr. Bohannon presented the proposed 2016-17 Professional Development Plan for approval.

- PLC 12 Hours; District 6 Hours; HMS 6; **Total 24 Hours.** McMullen motioned and Ball seconded that the plan be approved.

Budget presented showing expenditures for January and February.

Homework Policy discussed by Mr. Ball, mentioning that a parent had approached him and didn't feel that the policy was being followed. Mr. Bohannon will speak with teachers in the next staff meeting about adhering to policy.

Meeting adjourned.