



SBDM Minutes

Meeting Date: Thursday August 27, 2015

Meeting Start Time: 4pm

Mr. Bohannon welcomes SBDM 2015-2016 council; Meeting Called to Order

Roll Call/Introduction of members

Mr. Bohannon reviews mission statement and vision statement

Mr. Bohannon reviews agenda

Explanation of 3 rocks of HMS: Instruction in the Classroom, Special Education, Customer Service

Mr. Ball asks for further explanation of customer service and targeted group, Mr. Bohannon explains there is a focus of customer service for all stakeholders

Mr. Bohannon shares letter from Ms. Strotman about first week of school

Mr. Ball seconds this opinion stating that he has been thoroughly impressed with first days and first weeks. He explained that his daughter has had nothing but positive things to say and that we need to make it a priority to share the good news, while working to improve the stereotype of the school around the community. Committee agrees. Mr. Murphy states that in his 6 years at the middle school, this is by far the most successful opening day and week.

Mr. Bohannon explains that we have changed the structure of the administration in order to improve communication and consistency around the building. There is one assigned assistant principal per grade and we have already seen improvements related to effectiveness and efficiency.

Mr. Bohannon explains that the structure of administration was created to improve ongoing intervention, coaching, and support for new and veteran staff members.

Mr. Bohannon explains Youth Service Center and speaks of Youth Service Coordinators

Ms. McMullen explains program review, noting purpose, rubric, and composition of committees. She explains the four areas, the leads for each, talks about monthly I-Team meetings, and committee responsibilities. Mr. Ball asks for further explanation of rubric and what it entails. Ms. Covert reiterates Ms. McMullen's statements explaining that pieces of evidence are lessons and activities teachers are already doing in the classroom, however they are placed appropriately on the rubric and labeled as evidence.

Mr. Bohannon reviews budget. A copy of allocated funds is presented. Mr. Bohannon explains that monies will be spent in the near future for Think Link and MAP incentives for students.

Introduction and first reading of Homework policy takes place.

Mr. Bohannon states pre-learning bullet will be removed because of inconsistencies. Mr. Ball agrees stating that homework is more of an extension of learned material than that of a pre-learning activity. Committee agrees with this. Mr. Bohannon explains homework is 10% of grade. This should be added to policy so to increase awareness. The phrase 'as needed' is suggested to be added, however committee members feel that it contradicts with emphasizing 10% of the grade. A specific day or days should be noted so that parents are aware and can be actively checking to ensure their child has completed the assignment. Mr. Ball explains that he looks for efficiency when possible and this will help with efficiency.

Infinite Campus conversation emerges as a result of homework policy discussion. Mr. Richardson explains the concept of Infinite Campus and states it is user friendly. He keeps up with assignments and grades through logging on frequently. Mr. Ball asks if grades are inputted consistently. Mr. Murphy explains that each teacher varies in their uploading patterns, however all grades are easily uploaded and available in a timely manner so that parents can check progress.

Mr. Bohannon asks if there are any questions from the committee. There are no questions. Mr. Ball motions to adjourn the meeting. Ms. McMullen seconds this motion.