

Holmes High School

SBDM Council Policy

Assignment of Instructional and Non-Instructional Staff Time Required Policy

The principal shall assign each staff member's time in a manner that supports implementation of the Comprehensive School Improvement Plan and the needs of the students. Each teacher shall be provided with at least one instructional period of planning time each day. Any additional planning time provided will be at the discretion of the principal. The principal shall recommend the tentative master schedule for Council approval as early as possible.

Additional Staff Time Assignments:

- Morning, between class, and afternoon hallway supervision
- Supervision of school day events
- Any additional assignments at the discretion of the principal which creates a safe and orderly learning environment.

DATE OF FIRST READING – 2-8-16

DATE OF SECOND READING – 3-14-16

Revision Date – 2-13-17, 2-12-18

Review Date – 2-11-19