

## Holmes High School

### SBDM Policy

#### ELECTRONIC DEVICES POLICY

Students are not permitted to use any electronic device (including but not limited to: phones, tablets, computers, iPods and/or gaming devices) during instructional time, except with the consent of the teacher.

Misuse, inappropriate or unauthorized use in any area of the school may result in the device(s) being confiscated by the teacher or administrator and in the loss of cell phone and/or electronic device privileges and/or other disciplinary action.

The use of cameras or camera functions, or recording functions in the school is not allowed, except by specific permission of the instructor for an instruction purpose.

***The administration, faculty, and staff are not responsible for any items lost, stolen, or damaged when confiscated.***

#### Procedures/ Expectations

Students are able to use phones or iPods during lunch or passing between classes. These items, if brought to school for use before or after the school day, must be stored out of sight at the teacher's request.

If a student is found using an electronic device contrary to the teacher's direction, the device will be confiscated by the teacher and returned to the student at the end of the period. A second offense will result in the parent being notified and a time will be set for parent or guardian to pick up the device. A third offense, and subsequent offenses, will result in the device being sent to the Board of Education where a meeting will be set by the Director of Pupil Personnel for the device to be picked up. ***Failure to hand over the device upon teacher request will result in an administrator and/or security will respond to assistance requested by teacher.***

First reading: 1-9-17

Second reading: 2-13-17